

For questions relating to this Agenda contact Chris Punnett - email: chris@conservancy.co.uk

9th October 2009

A Meeting of the Chichester Harbour Conservancy will be held at **2.15 p.m.** on **THURSDAY, 29th OCTOBER 2009** at **EMSWORTH SLIPPER SAILING CLUB**.

J Q Davis
Manager & Harbour Master

AGENDA

Part I

1. Apologies

2. Declaration of Interests

Members and officers are invited to make any declarations of personal or prejudicial interests that they know they may have in relation to items on the agenda (or at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered).

3. Minutes (Part I) of the meeting of the Conservancy held on 2nd July 2009 (page 3).

4. Urgent Matters

Items not on the agenda which the Chairman of the meeting agrees should be considered as a matter of urgency due to special circumstances (if members wish to raise any matters they are asked to consult the Chairman before the meeting).

5. Advisory Committee

To receive the Part I minutes of the Advisory Committee meeting on 19th October 2009 (to follow);

6. Revenue Budget

To consider the report of the Treasurer and the Manager & Harbour Master on the Revenue Budget for the year commencing 1st April 2010 (enclosed as a separate report on blue paper).

7. Manager & Harbour Master's Quarterly Report

To consider the quarterly report of the Manager & Harbour Master (page 19).

8. Education, Interpretation and Community Annual Report

To consider the report of the Manager & Harbour Master (page 25).

9. Works Licence: 19a Salterns Lane, Hayling Island – dock structure

To consider the report of the Manager & Harbour Master (page 39).

10. Delegated Action

Works Licence: Footbridge spanning drainage channel at Bosham Creek

To note that action has been taken by the Manager & Harbour Master under Standing Order no. 12 (Procedure for dealing with urgent matters), after consultation with the Chairmen of the Conservancy and the Advisory Committee, to issue a Works Licence for the installation of a replacement footbridge spanning the drainage channel at Bosham Creek.

11. Mooring Transfers

To note the report of the Manager & Harbour Master on the transfer of mooring licences (page 41).

12. Annual Audit Letter

To note the Annual Audit Letter for the 2008/09 Audit, issued by the Audit Commission (copy to follow).

13. Planning Committee

The Planning Committee has met on four occasions since the last meeting, namely on 20th July, 24th August, 21st September and 19th October 2009.

Members wishing to raise matters of strategic importance or policy arising from these meetings of the Planning Committee may do so under this item.

14. Chichester Harbour Trust

To receive an oral progress report on behalf of the Chairman of the Trustees.

15. Exclusion of Press and Public

To consider the exclusion of the press and public from the remainder of the meeting on the grounds that the publicity would prejudice public interest by reason of the confidential nature of the business to be discussed.

Part II (Confidential Items)

(on yellow paper for Members of the Conservancy and the Advisory Committee only)

16. Minutes (Part II) of the meeting of the Conservancy held on 2nd July 2009 (page 43).

17. Advisory Committee

To receive the Part II minutes of the Advisory Committee meeting on 19th October 2009 (if any - to follow).

18. Purchase of land at Apuldram

To consider the report of the Manager & Harbour Master (page 45).

19. Eames Farm

To consider the report of the Manager & Harbour Master (page 47).

Conservancy members: Mr Bill Acraman, Mrs Ann Buckley, Mrs Louise Goldsmith (Chairman), Mr Tim Knight (Vice-Chairman), Mr Robert Macdonald, Mr Pieter Montyn, Mr Adrian Moss, Mr David Myers, Mr Frank Pearce, Mrs Sheila Pearce, Mr Alan Rice, Mr Steven Schrier, Mr Peter Taylor, Mrs Deborah Urquhart and Mrs Virginia Wilson-Smith.

(Deputies - Mrs Caroline Bailey, Mr John Connor, Mr James Davis, Dr Ray Ellis, Mr Terry Hart, Mr Peter Henshaw)

CHICHESTER HARBOUR CONSERVANCY

Minutes of the Annual Meeting of the Conservancy held on 2nd July 2009 at County Hall, Chichester.

Present:

Mrs Louise Goldsmith (Chairman)

Mr Bill Acraman	Mrs Ann Buckley	Mr Tim Knight
Mr Robert Macdonald	Mr Pieter Montyn	Mr Adrian Moss
Mr David Myers	Mr Frank Pearce	Mrs Sheila Pearce
Mr Alan Rice	Mr Steven Schrier	Mr Peter Taylor
Mrs Deborah Urquhart	Mrs Virginia Wilson-Smith	

APPOINTMENT OF CHAIRMAN

1. **Resolved** that Mrs Louise Goldsmith be appointed Chairman for the period to the 2010 Annual Meeting of the Conservancy.

APPOINTMENT OF VICE-CHAIRMAN

2. **Resolved** that Mr Tim Knight be appointed Vice-Chairman for the period to the 2010 Annual Meeting of the Conservancy.

CONSERVANCY REPRESENTATIVES

3. The Chairman welcomed Mr Pieter Montyn and Mr Frank Pearce, newly appointed representatives of West Sussex County Council and Hampshire County Council respectively.

MINUTES

4. **Resolved** that the Part I minutes of the meeting of the Conservancy held on 30th April 2009 be approved as a correct record and signed by the Chairman.

MATTERS ARISING

Minute no. 216: Water Quality

5. The Manager & Harbour Master reported that a rather woolly reply had been received from the Environment Agency regarding the terms of the Discharge Licence for the Apuldram Waste Water Treatment Works. The reply indicated that Southern Water was not in breach of its Licence, but neither did it say that the discharge of partially treated sewage for 60 days was acceptable.

Minute no. 247: North Solent Shoreline Management Plan

6. Mr Rice declared a personal interest in this matter as Chairman of the North Solent Shoreline Management Plan Elected Members Group.

7. The Manager & Harbour Master reported that DEFRA now accepted that in the absence of any coastal processes objectives for a private frontage and where public funding could not be justified on cost/benefit grounds, the default position would be 'Hold the Line – No Public Funding Available (HTL-NPFA)'. It was confirmed that habitat mitigation for this option, including sustaining the defences in the light of sea level rise, would be provided for and funded as part of the Regional Habitat Creation Programme.
8. He highlighted a further concern relating to the designation of Managed Realignment on low lying farmland. This may run counter to the farmer's rights to defend his property and livelihood because he would never gain planning consent for improved sea defences if the SMP and CDS (both planning guidance documents) designated his land for Managed Realignment. The Client Steering Group were addressing this matter and it is likely that the draft consultation document will identify land for Managed Realignment but if during the consultation the farmer states that he wishes to defend his property, the option will be changed to HTL-NPFA.
9. In response to a member's concern, the Manager & Harbour Master confirmed that the lack of a Coastal Defence Strategy for Emsworth to East Head was a potential blight on coastal villages. The Shoreline Management Plan will give guidance on this issue, but cost-benefit studies would not be conducted until a Coastal Defence Strategy is produced, and this will indicate whether public funding might be available for villages such as Bosham.

URGENT MATTERS

Environment Manager

10. The Conservancy was advised that its Environment Manager, Alison Fowler, was currently on sick leave. The members of the Conservancy expressed their good wishes for Alison's speedy recovery, and asked that these be passed on.

ADVISORY COMMITTEE

11. The Part I minutes of the Advisory Committee meeting held on 22nd June 2009 were received and the recommendations of the Committee on the various matters to be considered by the Conservancy were noted (copy attached to the signed minutes).

APPOINTMENT OF COMMITTEES AND WORKING GROUPS

12. The Conservancy considered a report by the Manager & Harbour Master on appointments to the Conservancy's Committees and Working Groups (copy attached to the signed minutes). Members were advised that the nominations of the Advisory Committee were set out in the minutes of its meeting held on 22nd June 2009.
13. **Resolved** that the membership of the Conservancy's Committees and Working Groups for the period to the 2010 Annual Meeting of the Conservancy be as set out below:

Planning Committee

Mr Acraman, Mr Gilbert, Mrs Goldsmith, Mr Henshaw, Mr Knight, Mr Meynell, Mr Montyn, Mr Moss, Mr Myers, Mr Pearce, Mrs Pearce, Mr Rice, Mr Schrier, Mr Sprackling, Mr Taylor, Mr Wills and Mrs Wilson-Smith.

Deputies:

Mrs Buckley and Dr Ellis (for Mr Knight, Mr Pearce and Mr Rice)
 Mr Connor (for Mr Moss and Mr Myers – subject to confirmation from CDC)
 Mr Fox (for Mr Schrier and Mr Taylor)
 Mr Hart (for Mrs Pearce and Mrs Wilson-Smith)
 Mrs Urquart (for Mr Acraman, Mrs Goldsmith and Mr Montyn)

Budget Advisory Group

Mr Curson, Mr Gilbert, Mrs Goldsmith, Mr Knight, Mr Macdonald, Mr Swayne and Mr Taylor.

Accounts and Audit Committee

Mrs Goldsmith, Mr Knight and Mr Taylor.

Freedom of the Harbour Sub-Group

Mr Davis, Mrs Goldsmith, Mr Henshaw, Mr Pearce and Mr Schrier.

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES – 2009/10

14. The Conservancy was requested to appoint representatives to serve on external bodies whose remit included Chichester Harbour.
15. **Resolved** that the Conservancy's representatives to serve on external bodies for the period to the 2010 Annual Meeting of the Conservancy be as set out below:
- | | | |
|-------|---|-------------|
| (i) | The Standing Conference on Problems Associated with the Coastline (SCOPAC): | Mrs Buckley |
| (ii) | The Solent Forum/Solent Water Quality Conference: | Mr Knight |
| (iii) | Thorney Island Conservation Group: | Mr Pearce |

FINAL ACCOUNTS 2008/09

16. The Conservancy considered the report of the Treasurer and the Manager & Harbour Master, which set out the accounts for the year ending 31st March 2009 (copy attached to the signed minutes). Members were advised that this two-part report had been considered by the Accounts and Audit Committee on 25th June (postponed from 22nd June) when the recommendation in the report to that Committee had been agreed.
17. The Treasurer reported that the net surplus for the year was £128,249; an increase of £53,949 on the revised budget approved in November 2008. This was due to both increased income and reduced expenditure.

18. The final out-turn on the environment budget showed an under-spend of £40,300, which was proposed to be transferred to the Earmarked Environmental Reserve to be used in 2009/10 on committed projects.
19. Details of the original approved budget, revised estimate and final out-turn were shown in Appendix 1, together with variations between the revised estimate and final out-turn. All variations over £4,000 were detailed, and the Appendix also showed the final outturn figures analysed in accordance with the customary two-way split between the harbour and the environment.
20. The closing balance on the Harbour Development Fund was £1,780,910, an increase of £107,787 during the year. Members were reminded that the total amounted to approximately twelve months expenditure, and was therefore an appropriate amount to maintain in reserve, especially in view of the risks created by the wider economic situation.
21. **Resolved**
 - (i) that the outturn position for the year ended 31 March 2009 be agreed;
 - (ii) that the transfer of the underspending on the Environment budget to the Earmarked Environmental Reserve be approved;
 - (iii) that up to £53,900 of the funds held in the Development Fund for the 2009/10 revised budget be earmarked for work to Navigation Marks, in particular the replacement of the Eastoke and West Winner beacons and the Sandhead dredge (as detailed in the items at minute nos. 23, 24 and 51 below).

MANAGER & HARBOUR MASTER'S QUARTERLY REPORT

22. The Conservancy considered the quarterly report of the Manager & Harbour Master (copy attached to the signed minutes).

Navigation

23. The Manager & Harbour Master reported that surveys of the harbour entrance and Sandhead bank have been completed. There have been some changes to the shape of Pilsey Sands and Stocker Bank, at their southern ends, and Fishery and Stocker buoys have been adjusted accordingly. Local Notices to Mariners were issued. The problems relating to the East Head anchorage and Sandhead Bank are the subject of a report at minute no. 51 below.
24. Discussions are taking place with Walcon Ltd over the provision of new piles to replace West Winner and Eastoke Beacons. It is intended to use Walcon to drive the new piles when they mobilise to the harbour on another contract later this year. The cost will be in the region of £20,000.
25. A major recharge, using shingle sourced from offshore, onto Hayling Island beach at Eastoke Point is planned to commence in mid-June, and will involve the 'rainbowing' of 65,000 m³ of material onto the foreshore. This is a significant amount of shingle and we have raised concern that that this material might simply add to the build up of the ness at Eastoke Point or onto West Pole sands. We are advised that the majority of the material will be placed to the west of the divide

point at Eastoke and that it will then migrate to the west, away from the harbour. We will monitor the situation carefully over the months ahead.

26. The Manager & Harbour Master advised that he hoped to agree with Havant Borough Council that rather than recycling 5000m³ from the ness at Eastoke each year, the amount should be related to a specific line on a map, drawn between two appropriate reference points. This would ensure consistent beach alignment, and aid navigation.
27. MDL have completed a plough dredge of the approach channel to Mengeham Rythe and Sparkes marina. The post dredge survey indicates that it has improved depths of water over the bar opposite the HISC pontoon at the entrance to Mengeham Rythe. MDL also conducted a plough dredge of the approach channel to Northney marina.

Patrol

28. The patrol staff have had a busy start to the season dealing with large numbers of vessels suffering from mechanical failure and the usual mixture of dinghies in difficulty and vessels needing to be towed off mudbanks. The Conservancy has also gained the contract to provide a vessel and skipper to undertake Havant Borough Council's hydrographic survey work in Hayling Bay. This has generated a significant amount of work and more is planned during June.
29. The spate of thefts around the harbour that started in November last year is continuing and getting worse, with Emsworth being the worst hit area followed by Bosham. It is mostly small tenders, outboard engines and fuel that are being taken but the number of thefts in the first quarter of this year were almost double those for the whole of last year. Two arrests have been made following the theft of a dinghy and outboard from Dell Quay, but an attempt to apprehend another suspected thief failed due to lack of police support at a crucial pre-arranged time.

East Head

30. The progress of the Coastal Issues Advisory Group for East Head has been delayed by illness to the Chairman and key player of the Group. It is now unlikely that work to insert the buried sill in the saltmarsh behind the Neck and Hinge will take place before the end of 2010. However, the Solent Protection Society has given to the CIAG its Conservation Award 2009 for its valuable work to date.

Water Quality

31. Following discussions with WSCC, that Authority has generously contributed £5000 to continue Water Quality sampling at all eleven sites around the harbour on a fortnightly basis. This is being undertaken, as before, by Chichester District Council, which continues to pay 50% of the costs.
32. The Manager & Harbour Master reminded members that he had made the Conservancy's position on waste water treatment quite clear at that morning's Annual Joint Meeting, when one of the speakers had been a representative of the Environment Agency. However, ultimately National Environmental Programme directives control the level of water quality, and these are determined by government. In the light of this, and the impending general election, it was

suggested that local Members of Parliament Andrew Tyrie and Nick Herbert be invited to visit the harbour to be briefed on the issues and how the Conservancy would like the issue of water quality addressed in the immediate future.

33. In response to a member's enquiry, the Manager & Harbour Master agreed that it would be helpful to involve the Partnership for Urban South Hampshire (PUSH), a partnership of local authorities in South Hampshire dedicated to sustainable, economic-led growth and improving prosperity and the quality of life for everyone who lives, works and spends their leisure time in South Hampshire.

34. **Resolved**

- (i) that a meeting be convened between members of the Conservancy, Andrew Tyrie and Nick Herbert to explore how environmental legislation may be revised in the immediate future in order that water quality in the harbour may be improved;
- (ii) that during consultation on the Chichester District Council and Havant Borough Council Local Development Frameworks (LDF), the opportunity be taken to highlight the Conservancy's concerns over water quality in the harbour.

Valuing Chichester Harbour

35. Phase I of the Valuing Chichester Harbour 2009 study has now been completed. This piece of work, undertaken by UE Associates, updates the 2001 study and aims to place a more up to date value on the Harbour and its assets. The report has concluded that based on information on maritime businesses, residential property, tourism, land values and recreation that the estimated value of the Harbour stands at a minimum of £2.78 billion. The consultants received considerable assistance from Harbour businesses and interest groups and the study was financially supported by Chichester District Council, the Friends of Chichester Harbour and the Conservancy's Sustainable Development Fund. The study will be made available on the Conservancy's website and on printed copies.
36. It is still intended to carry out Phase II of the valuation exercise with the second area of study focusing on the valuation of 'intangible' assets, such as natural beauty, tranquillity and wildlife value. Recent reports on valuation techniques, such as that carried out by the Crown Estates, will be used to design a consultant brief and take this work forward towards the end of 2009.

Planning

37. A further meeting has been held with Chichester District Council and Natural England to discuss an acceptable solution to the Greylingwell Hospital development mitigation package. The Conservancy made it clear at the meeting that it would not act as agent for the Council or the developer by policing exercising of dogs within the harbour.
38. The District Council has consequently now required the developer to establish a Community Development Trust which will provide on-site advice and promotion of the new recreational greenspace at Greylingwell. In addition, an agreement with the existing Manhood Wildlife and Heritage Project will be established to monitor

dog usage and report any suspected infringements to the Chichester District Council Dog Control Officer service.

39. In parallel with this, an independent survey and monitoring strategy will be developed in partnership with the Conservancy to record usage of harbour-side footpaths, the numbers of Greylingwell residents using the Harbour and the effects of their use. This survey will be linked to the Solent Recreation and Disturbance Project which is currently on-going. Natural England has approved the proposals and will work with the District Council, the developers and the Conservancy to develop the proposals.
40. This is considered to be a more acceptable package, in line with the levels of disturbance which will arise from the Greylingwell Hospital site; however the specific details are still to be fully developed. The proposals should not, we are assured by Natural England, result in the issue of precedent setting for other sites as it is a site-specific solution.

Visit by Dr Helen Phillips, Natural England

41. We were visited by the Chief Executive of Natural England, Dr Helen Phillips on 7th May. Dr Phillips has made a pledge to visit all AONBs in the country and we took the opportunity to give her a briefing of the role of the Conservancy, a tour of the Harbour afloat followed by lunch at the Education Centre and an opportunity to meet the Chairman and also members of the AONB Core Staff, whom Natural England fund. Dr Phillips enjoyed her time with us and stated that 'the experience will stay with me a long time because what your organisation has achieved for the local community and visitors is nothing short of inspirational'.

Memorandum of Understanding

42. Natural England has started the process of renewing the existing Memorandum of Understanding (MOU) held between the four local authorities, the Conservancy and the Countryside Agency, prior to its amalgamation into Natural England. The Conservancy has made initial comments on the MOU pro-forma being used by Natural England to ensure that it is suitable and applicable to Chichester Harbour AONB. A 2nd draft has now been sent out to all four Local Authorities, comments on which are awaited, and discussions will take place direct with Natural England. We will be monitoring feedback and comments and once an agreed final draft has been developed, it will be brought to the Conservancy for approval. Natural England has stipulated that the MOU needs to be signed by March 2010.

Environmental Projects

43. The warm, wet weather has made the footpath vegetation get off to a quick start this year but the annual programme of footpath cutting and maintenance is well underway. The schedule also includes the Salterns Way, permissive footpaths and also wheelchair paths.
44. After a slight delay to get permission to clear the fenceline, the fencing at Fishbourne Meadows has now been completed, which will allow cattle to graze the site. Control work on the Hemlock Water Dropwort is proving successful and we are anticipating a strong population of Orchids this year. Work is progressing well on projects which were held over from 2009/10 as a result of poor weather

conditions, namely the resurfacing work of the wheelchair path at North Common, Hayling Island and drainage improvement works on a section of footpath in the Bosham area which becomes impassable during wet conditions.

Wildfowler Associations

45. The Chichester Harbour Wildfowlers Association, the Emsworth and District Wildfowlers Association and the Pagham Wildfowlers have amalgamated to form a single organisation called the Southern Wildfowlers and Wetlands Management Association. The Chichester and Emsworth Associations have two separate leases with the Conservancy for shooting in the harbour and they are seeking to bring these together into a single lease issued to the new organisation.
46. The MHM has sought confirmation that the new organisation will not result in more shooting in the harbour and that the amalgamation was conducted in accordance with due process. This confirmation has been received and it is proposed that a new lease, on similar terms to the original ones, is issued to the new organisation. This will be at no cost to the Conservancy.
47. Mr Rice questioned whether, in the light of changing attitudes to the killing of any creature for sport, the opportunity should be taken to discourage wildfowling in the harbour by not agreeing to the issue of the lease. The Manager & Harbour Master advised that the Conservancy's founding Act of 1971 recognised the sport by including a wildfowling representative on the Advisory Committee. Furthermore, without the wildfowling associations shooting would continue, but would be unregulated, which was not acceptable or desirable. The associations also undertook substantial wetland management. He suggested that this issue should be discussed properly when the current lease was due to expire, so that all points of view could be considered.
48. **Resolved**
 - (i) that formal approval be granted for the new lease to the Southern Wildfowlers and Wetlands Management Association, and that the Conservancy's seal be affixed to the new Lease;
 - (ii) that the role and acceptability of wildfowling within the harbour be considered by the Conservancy when the current lease to the Southern Wildfowlers and Wetlands Management Association is due to expire.

Westlands

49. The Conservancy owns the roads and verges on the Westlands Estate, Birdham, as part of their holdings of Westland Marine. The residents on the estate have a variety of easements and covenants that give them right of access across the Conservancy's verges to their property and some have none at all except by established adverse rights.
50. The Residents' Association has approached the Conservancy to get a single easement granted for all the properties. This not only tidies up the legal position but makes it much easier to register property with the Land Registry, which is now a legal requirement. This opportunity is also being taken to formalise the arrangement whereby the residents pay for 66.6% of the cost of maintaining the

roads. The Conservancy's solicitors are working with the Residents' Association solicitor to draw up a legal agreement to this end, and the Conservancy will make a contribution of £200 towards the legal costs.

NAVIGATION IN THE VICINITY OF THE EAST HEAD ANCHORAGE AND SANDHEAD BANK

51. The Conservancy considered the report of the Manager & Harbour Master on erosion and sedimentation in the vicinity of East Head over the last ten years, which has resulted in the East Head anchorage, at the northern end of the feature, being subject to significant shoaling (copy attached to the signed minutes).
52. Richard Craven, Deputy Harbour Master, advised members that deep draft vessels wishing to anchor at East Head have to move further north to find sufficient depth of water, and on busy days encroach into the Chichester Channel, the main navigable channel connecting the eastern end of the harbour to the harbour entrance. The problem is particularly acute between East Head and the southern end of Sandhead Bank where the deep water channel has become increasingly narrow, and a vessel choke point has developed. This is becoming a growing hazard to navigation and is likely to get worse as East Head continues to migrate northwards. Doing nothing is not an option in the long term. The choke point is of growing concern and the problem needs to be addressed. It is already proving difficult to police the choke point and keep it free of anchored vessels at busy times.
53. It is proposed to address this problem by undertaking a small scale plough dredge on Sandhead Bank to remove the choke point, and by relocating some of the aids to navigation. The Chartlet at Annex A to the report shows that Sandhead Bank is 300 yards long and about 75 yards wide running in a south west to north east direction in the Chichester Channel. To reduce the height of all those parts that are above 2m below CD to 2m below CD would entail an average reduction in height of 0.25m over an area measuring 200m by 50m.
54. It is further proposed to place a new aid to navigation on the starboard side of the Chichester Channel. This would not only mark the deepest water in this part of the Chichester Channel but it is envisaged that a line drawn between this new mark and the existing East Head Spit buoy would delineate the northernmost limit of the East Head anchorage. This would increase the size of the deep water anchorage. The existing Sandhead and NE Sandhead buoys would be removed and at least one new aid to navigation laid to mark the eastern side of Stocker Bank in water 2m below CD in a line between Copyhold and Camber Beacon. This would also involve fine tuning the position of Copyhold and lighting it. These proposals are shown on the Chartlet at Annex B to the report.
55. Plough dredging involves physically pulling sediment from higher locations to lower ones with a plough towed behind a vessel, and also mobilises any finer sediments which are dispersed by the tide and gravity. It is a well proven system for levelling heavier sandy sediments and gives a fairly high level of certainty of moving the material in the Sandhead Bank, and is the cheapest method by a considerable margin. Other dredging options have been discounted either on grounds of cost, uncertainty as to effectiveness or availability of equipment.

56. In order to confirm feasibility and to provide data for assuring Natural England and Sussex Sea Fisheries that a dredge is acceptable, the Manager & Harbour Master has commissioned HR Wallingford Ltd to model the proposal using existing data from the Chichester Harbour Sediment Flow Model they hold on our behalf.
57. The Chichester Harbour Federation supports this proposal and will submit its views to the MHM. Once the report from HR Wallingford is received, discussions with Natural England and Sussex Sea Fisheries (SSF) will take place. This will establish any constraints, such as timing, on the dredge.
58. There are a number of plough dredging companies, the nearest of which is based in Shoreham and is operated by the Port Authority. The Port Authority is known to the Conservancy, and specimen quotations have shown that it is £300 per tide cheaper, quicker, more convenient, and can respond at short notice, normally within two weeks.
59. The Conservancy recognised the difficulties for yachtsmen navigating the main channel caused by vessels anchored adjacent to East Head, and agreed with the proposals put forward by the Manager & Harbour Master to provide more navigable water at Sandhead.
60. **Resolved**
- (i) that the proposal for a plough dredge of the Sandhead Bank and the relocation of aids to navigation, as described above, be examined further;
 - (ii) that subject to a satisfactory outcome from the HR Wallingford Report and agreement arising from consultation with the Chichester Harbour Federation, Natural England and Sussex Sea Fisheries, the Manager & Harbour Master be to implement the proposals recorded in minute nos. 53 and 54 above;
 - (iii) that the cost of the mobilisation, dredge and new buoy, plus a dredging contingency of 50% in case the dredge takes longer, be authorised from the Development Fund; the maximum total cost not to exceed £30,000;
 - (iv) that single tender action to appoint Shoreham Port Authority as the dredging contractor be approved.

CHICHESTER HARBOUR AONB MANAGEMENT PLAN
ANNUAL PROGRESS REPORT: YEAR FIVE (2008-2009)

61. The Conservancy considered the report of the Manager & Harbour Master on the AONB Annual Progress Report, which records the progress against delivering the Policies and Actions of the Chichester Harbour AONB Management Plan between 1st April 2008 and 31st March 2009 (copy attached to the signed minutes).
62. This is the final report in a series of five for the AONB Management Plan 2004-09, and details the contribution by all the partners to the continued delivery of the AONB Management Plan. This is particularly important for relevant authorities who, under the Countryside and Rights of Way (CROW) Act 2000, have a duty "to have regard to the purposes of the AONB". Once again this year the Annual Progress Report 2008-2009 also represents the Annual Review of the AONB Core Unit. Key achievements from Year Five have been highlighted in the text and

accompanying photographs. Specific details of progress against the delivery of Policies and Actions are contained within the Action Summary Table.

63. This year the input from the Conservancy's partners and stakeholders was minimal, and in future years the way in which partner contributions are captured and reported will need to be reviewed. This report completes the delivery programme for the previous five year AONB Management Plan 2004-09.
64. **Resolved** that the Chichester Harbour AONB Management Plan Annual Progress Report: Year Five (2008-2009) be noted and approved.

EAMES FARM – RENOVATION OF OUTBUILDINGS/STABLES

65. The Conservancy considered the report of the Manager & Harbour Master on the desirability of renovating the disused outbuildings at Eames Farm (copy attached to the signed minutes).
66. The Conservancy holds the lease of Eames Farm from the Chichester Harbour Trust, and has granted a Farm Business Tenancy of the farmland and modern barns (but not the farmhouse) to a local farmer. Included in the lease to the Conservancy are two former stables/cowpen buildings adjacent to the farmhouse, which are not compatible with modern farming systems or scale, and of no direct use for livestock. The majority of the walls are of flint, and in reasonable condition for their age, but more modern brick and concrete repairs/additions however are of poor construction, and need renewing. The roofs of both buildings (timbers and slates) also require attention to preserve the integrity of the structure.
67. The Conservancy has an obligation under the lease to maintain the buildings: demolition, or doing nothing, are not options. It is proposed therefore to put the redundant buildings in good order, and if possible obtain a financial return from letting which will support a community use of the site.
68. The existing farmhouse is also in need of renovation. A scheme for this may be developed when the Conservancy has obtained vacant possession from the existing tenant, who has indicated that he will leave the property once he has been provided with alternative housing by Chichester District Council.
69. It is understood that the use of the farm buildings for exhibition/office could be granted planning permission, subject to appropriate conditions and agreement by other agencies, particularly the Environment Agency. However, the area in which the buildings lie is Flood Zone category 3. As a result the Environment Agency will object to any change of use to habitable accommodation at this location, even though the established farmhouse adjoins the site. Some of the surrounding land is also subject to contamination, but the buildings and their immediate area do not register as high risk.
70. Some may consider the location too remote to be attractive commercially. Similar offices on the A259 at Nutbourne advertised for the last year remain available to rent. This suggests that a speculative office or workshop conversion could be relatively costly with no guarantee of any return on investment. The current tenant of the farmland has informally indicated that he would be interested in using part of the buildings for the storage of fencing materials. This could provide

limited income for the Conservancy if no tenant could be found for a commercial/office use.

71. The cost of renovation to the lower standard required for non-residential purposes has yet to be determined. If the Conservancy gives permission for further work to be undertaken on the project, including preparation of formal architects' plans, the likely costs will be calculated and other sources of funding will be identified.
72. The Conservancy agreed that it would be reasonable to authorise further expenditure to prepare a scheme which it could consider in the light of the likely costs and available external funding.
73. **Resolved**
- (i) that the architect engaged for the Dell Quay project (Jim Garland Architects Limited) be commissioned to prepare a detailed scheme (with revised cost estimates) for the renovation of the Eames Farm stables, and including any necessary structural survey and soil testing, to provide for:
- a) an exhibition area with separate kitchen/small office/toilets in the north/south building, with a patio area at the south end, with power/lighting/water and sewerage services, as per his outline proposals (including a broadband connection to permit computer use);
 - b) refurbishment of the east/west building, to make it suitable for storage purposes, with power and light, and structurally suitable for conversion to an office, if appropriate, at a later date;
 - c) suitable surfacing of the courtyard area for limited parking, and creation of a main parking area utilising the disused former highway outside the site.
- (ii) that on receipt of the architect's scheme a report be submitted to the Conservancy seeking approval for the renovation of the buildings as proposed (and if appropriate at that time the existing farmhouse also), including how the project may be funded, with a view to seeking approval for submission of a Planning Application.

TIMETABLE OF MEETINGS FOR 2010

74. The Conservancy noted and approved the dates proposed for Conservancy meetings during 2010 (copy attached to the signed minutes).

MOORING TRANSFERS

75. The Conservancy noted the report of the Manager & Harbour Master on the transfer of mooring licences (copy attached to the signed minutes).

PLANNING COMMITTEE

76. The Conservancy noted that the Planning Committee had met on two occasions since the last Conservancy meeting, namely on 18th May and 22nd June 2009.

CHICHESTER HARBOUR TRUST

77. Mr Taylor advised the Conservancy that an agreement between the Trust and West Sussex County Council regarding the 'buffer zone' between the AONB and the proposed Stockbridge (Donnington) Relief Road was likely to be signed in the very near future. Mrs Goldsmith declared a personal interest in this matter as the WSCC Portfolio Holder for Finance and Resources.
78. The purchase by the Trust of land at Cot Lane, adjacent to the village of Chidham, had now been completed, and the purchase of a further area of land adjacent to the harbour was being considered.
79. The Conservancy noted the report.

EXCLUSION OF THE PRESS AND PUBLIC

80. **Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

SUMMARY OF PART 2 ITEMS

EAMES FARM

The Manager & Harbour Master reported on action to obtain possession of the farmhouse at Eames Farm.

LAND AT APULDRAM

The Manager & Harbour Master indicated that he would submit a report on land at Apuldram to a future meeting.

The meeting commenced at 2.15pm and ended at 3.41pm.

Chairman

CHICHESTER HARBOUR CONSERVANCY

ADVISORY COMMITTEE

Minutes of a meeting of the Advisory Committee held at County Hall, Chichester on 19th October 2009.

Present:

Mr Peter Taylor (Chairman)

Miss Anne Collins
Mr Tony Delahunty
Mr Peter Henshaw
Mr Richard Meynell
Mr David Swayne

Miss Nicola Davies
Mr Nick Fox
Mr Ernie King
Mr Steven Schrier
Mr Peter Wills

Mr James Davis
Mr Lee Freeston
Mr Robert Macdonald
Mr Simon Sprackling

Also in attendance: Mrs Louise Goldsmith, Chairman of the Conservancy.

APPOINTMENT OF CHAIRMAN

1. **Resolved** that Mr Peter Taylor be appointed Chairman for the ensuing year.

APOLOGIES

2. Apologies were received from Mr Steve Gilbert.

WELCOME

3. The Chairman welcomed Mr Peter Wills (representing marine businesses) to his first meeting of the Advisory Committee.

APPOINTMENT OF VICE-CHAIRMAN

4. **Resolved** that Mr Steven Schrier be appointed Vice-Chairman for the ensuing year.

DECLARATION OF INTERESTS

5. There were no declarations of interest at this stage.

MINUTES

6. **Resolved** that the minutes of the meeting of the Advisory Committee held on 22nd June 2009 be approved as a correct record and that they be signed by the Chairman.

MATTERS ARISING**Minute no. 326 – Thefts**

7. The Manager & Harbour Master reported that four arrests had recently been made following the alertness of a member of Langstone Sailing Club, and that as a result, following a police search of premises, a quantity of stolen property had been recovered.

Minute no. 328 – Water Quality

8. The Manager & Harbour Master advised that Nick Herbert MP had provisionally agreed to visit the harbour on 16th April 2010, subject of course to other demands on his time due to the anticipated 2010 General Election. Andrew Tyrie MP and Dave Willetts MP had also been invited for the same date.

Minute no. 333 – Graylingwell Mitigation Package

9. The Manager & Harbour Master reminded members of the mitigation measures agreed by the District Council for the Graylingwell (Chichester) development, to manage residents visiting the harbour to exercise their dogs. Similar measures were also now being proposed by the developer of a plot in Fishbourne to support the planning application to develop the site. He advised that Natural England had given an assurance that the Graylingwell measures would not set a precedent for development nearer the harbour and he hoped that Natural England would stand by this assurance now.

Minute no. 335 – Memorandum of Understanding

10. Miss Davies advised the Committee that comments on the Memorandum of Understanding were currently being sought. It was anticipated that a final draft would be submitted in time for the January 2010 cycle of meetings.

CONSERVANCY MEETING – 29th OCTOBER 2009

11. The Committee considered the agenda for the 29th October 2009 meeting of the Conservancy, as indicated in the following minutes.

REVENUE BUDGET 2009/10 (REVISED) and 2010-11 (PROPOSED)

12. The Advisory Committee received the draft revised 2009/10 and proposed 2010/11 budgets from the Treasurer and the Manager & Harbour Master.

Revised budget for 2009/10

13. The Treasurer referred to the revised budget for 2009/10, and drew attention to the estimated reduced surplus for the year. The reduction in the estimated surplus was largely due to exceptional expenditure on navigation marks, approved by the Conservancy on 2nd July 2009, after the original budget had been set, and an underachievement in investment income. These were however offset by increased income and cost reductions in other areas of the budget.
14. Members noted the revised budget for 2009/10.

Proposed Budget 2010/11

15. The Treasurer advised that the 2010/11 budget was shown at out-turn prices; budgets had been increased by only 1.5% for pay and 1% for prices, except where specific circumstances required different treatment. The overriding objective of budget strategy had been to plan for a freeze in harbour dues and to limit increases in moorings charges to recover the additional costs that the Conservancy faces because of its regulating leases. This was because the Conservancy wished to support the harbour community and local businesses during this period of economic difficulty by keeping boating affordable and retaining a high level of harbour usage.
16. The Treasurer also highlighted the fact that no specific provision was being set aside for the increase in the rate of employer's contribution to the pension fund that is almost certain to follow in 2011-12, following the triennial review of the fund in March 2010. He suggested that until that work is concluded the impact on the employer's contribution can only be a source of speculation. However, as it was local government practice to amortise such increases over the long term, he anticipated that the impact of the increase would be affordable without action now.
17. The proposed budget showed expenditure at £1,600,700 with income at £1,383,400, added to which would be the expected precept on West Sussex County Council and Hampshire County Council amounting in total to £319,400; after transfers to and from reserves the draft budgeted net surplus for 2010/11 was £47,500.
18. Members noted that Natural England funding continued to decrease in real terms, and that the proposed budget had been prepared on the basis of no increase in the precept from the County Councils. The Treasurer advised that informal discussions were taking place with both County Councils to determine the basis for changes in the precept, as there was some ambiguity as to how these were to be calculated under the current Agreement. It was hoped that these would be concluded shortly so that the agreed position could be reported to the Conservancy on 29th October 2009.
19. The Manager & Harbour Master took the opportunity to remind members that the Bosham car park revenue provided an important source of income for managing the AONB. The Conservancy's lease of the car park was due for renewal in April 2010 and Chichester District Council (CDC) had been contacted regarding its renewal. The Council had indicated that as it was currently reviewing its car parking strategy, it was prepared to extend the lease for a further two years, rather than go out to tender. The Committee noted this offer, and recommended a member-led approach to CDC in one year's time in order to seek extension of the lease without it being offered to open tender.
20. Members considered the draft budget and the variations detailed in section 9, and noted the Manager & Harbour Master's view that this was a prudent budget, reflecting current economic conditions, which he wholeheartedly recommended. They welcomed the intention to control costs to ensure that use of the harbour should be available to as many people as possible.

21. The Committee took particular note of the budget items detailed below:

- Pay (+£14,100). This increase includes provision for the 2010 pay award (£9,300) and increments (£2,300).
- Building Insurance (-£4,900). A revised premium has been negotiated with the Conservancy's insurers.
- Moorings maintenance (-£5,000). This budget has been reduced because it has been possible to extend the maintenance cycle of some Conservancy maintained moorings.
- AONB Management Plan (-£5,500). The budget for 2009-10 was significantly higher than average, reflecting the fact that a new Management Plan was published in that year. The budget for 2010-11 has been reduced to cover the cost of any reprints required.
- Conservancy Moorings (+£10,900). This reflects the increase in charges for site rentals and increased income from chains, covered in more detail below.
- Boat Park (+£4,000). Income from the boat park has increased in recent years, following the appointment of a new manager.
- Harbour Rents (+£15,000). This increase reflects increased rent income from Eames Farm under the new farm tenancy. The rent increase reflects the loss of countryside stewardship payments, previously paid to the Conservancy in respect of the farm.
- Agri-environment payments – Rural Payments Agency (-£9,300). Countryside Stewardship payments from the Rural Payments Agency will be lower than originally estimated, as payments in respect of Eames Farm will now be paid directly to the tenant.
- Investment Income (-£33,100). This decrease reflects the latest estimate of the likely return on investments managed by West Sussex County Council, which for 2010-11 is 1%.
- Repairs and Renewals Fund (+£2,700): This increase reflects the impact on the Repairs and Renewals Fund of the current low rate of return on investments and is required to ensure that the fund maintains a positive balance over the next 30 years.

22. The Advisory Committee particularly wished to draw the Conservancy's attention to the following items:

- Site Licences: The Advisory Committee recommends that charges be increased by between 1.3% (for a C4 or D3) and 1.7% (for an A1 Premium). These increases reflect the cost of the Conservancy's regulating lease with the Manor of Bosham, which increases by 3% per annum. The impact would be to increase the charge for an A1 Premium site from £466.20 to £473.95 and the charge for a C3 site from £80.63 to £81.76, (excluding VAT).

- Conservancy Moorings: The Advisory Committee recommends that the tackle and labour element of the maintained moorings charges remain unchanged, to reflect the current low level of inflation. When combined with the cost of site licences, this gives increases of between 0.4% and 0.5%. The impact upon an A3 mooring would be to increase the charge from £884.77 to £889.13 and the charge for a C3 mooring would increase from £311.70 to £312.83, (excluding VAT).
- Private-on-Private Licences: the Conservancy has previously agreed that the charge be next due for review in 2012-13.
- Harbour Dues: The Advisory Committee recommends that harbour dues be maintained at current levels for 2010-11. This would keep the charge for vessels between 3 and 5.2 metres at £15.49 and the charge for a vessel between 8.5 and 10 metres at £64.23, (excluding VAT).
- Other Charges: The Advisory Committee recommends that charges for daily and weekly visitor moorings, daily, weekend and weekly harbour dues, replacement plaques, fixing plaques, showers and Conservancy scrubbing piles be not increased, but that the administration fee for a reminder letter for unpaid charges be raised from £20 to £50.
- AONB & Environmental Management: The Advisory Committee noted the proposed expenditure of £593,700 and the continuing degree of uncertainty regarding the amount of core funding from Natural England, which was estimated for budget purposes to be £179,500 for 2010/11, in line with previous indications of likely funding.
- Precept: The Advisory Committee recommends a total precept of £319,400 for 2010/11, as for 2009/10, subject to the outcome of ongoing discussions with the County Councils.

23. **Resolved that the Conservancy be recommended to approve:**

- (i) the revised budget for 2009/10;
- (ii) the draft budget for 2010/11 including in particular the:
 - changes in expenditure and income (paragraph 9)
 - position on the Repairs and Renewals Fund (paragraphs 10 and 11)
 - proposals for harbour income (paragraphs 12 to 16)
 - environmental programme (paragraphs 17 to 21)
 - precept on Hampshire and West Sussex County Councils (paragraph 22) subject to the outcome of ongoing discussions with the County Councils.

MANAGER & HARBOUR MASTER'S QUARTERLY REPORT

24. The Committee considered the quarterly report of the Manager & Harbour Master, who advised that it had been a successful and happy year in the harbour and AONB, and that both had been enjoyed to the full. There had been no major incidents to date and the Conservancy's stewardship and administration of the area continued to run smoothly.

Eastoke Beacon

25. The proposal to establish a new, replacement beacon at Eastoke Point, slightly further to the East, has been reviewed pending the production of a new Eastoke Beach Management Strategy. It is hoped that the new strategy will promote the recycling of greater quantities of shingle than at present from the spit at Eastoke Point in order to stop it growing into the main navigable channel at the harbour entrance. In the meantime it is proposed to establish a buoy rather than a beacon to mark the extent of the spit and this will make it easier to respond to its frequent and quite significant movement.

Sandhead Dredge

26. The Conservancy commissioned a report from HR Wallingford Ltd to establish whether the proposed plough dredge of the Sandhead Bank would have a damaging impact on the environment of the harbour and oyster stock in particular, whether the dredge will work and how long it is likely to last before a further dredge is required. Although they are unable to assess how long the bank will remain at its dredged depth, the report identifies no adverse environmental effects and it is judged that a plough dredge should achieve the aim provided there are no surprises in the composition of the sub-strata of the bank.
27. The report and a copy of the Conservancy's proposals have been forwarded to Natural England and Sussex Sea Fisheries. Informal agreement has been received to the proposals, and formal written confirmation is awaited from both bodies. The dredge and changes to the aids to navigation will be undertaken before the start of the next sailing season.

Dredge of Approach Channel to Birdham Pool

28. The dredge of the approach channel to Birdham Pool started on 6 October and is due to be completed by the end of the month. The dredged material will be disposed of at the Nab Tower spoil grounds.

Personal Water Craft (PWC)

29. Arising from an appeal against the findings of court case in 2006, following a serious accident involving two PWC or jetskis, PWC were no longer defined as a ship under the Merchant Shipping Act and accordingly were not subject to the International Regulations for the Prevention of Collisions at Sea.
30. A proposed amendment of the Merchant Shipping Act to correct this serious anomaly has recently been the subject of a Department for Transport consultation. The proposal has received overwhelming support from the shipping industry and the maritime leisure sector and the signing of the 'Merchant Shipping (watercraft) Order' by the Secretary of State is eagerly awaited.

Prosecutions

31. There have been two prosecutions for speeding in the harbour this quarter and there is one still pending. Fines ranged from £50 to £350 and in both cases costs of £500 were awarded to the Conservancy.

Hayling Island Beach Renourishment

32. The renourishment of the beachfront at Hayling Island to improve the sea defences was completed on 3 August 2009. Some 60,000 cubic metres of shingle was dredged from an offshore site and sprayed onto the beach. This is a significant quantity of material and the Conservancy will monitor its fate, as we remain concerned it will be transported into the harbour and may cause shoaling of the navigable channels.

Mooring Maintenance

33. The workshop team have started the winter mooring maintenance programme and the perfect weather for the task during the Indian Summer at the end of September has put them ahead of schedule.

Planning

34. Havant Borough Council has produced the Draft Core Strategy for the Local Development Framework, setting out the planning policy framework for Havant Borough until 2026. It outlines the vision for the area, sets broad policies for guiding growth, and identifies broad locations and 'strategic sites' for new housing, employment, other development and infrastructure.
35. The Conservancy submitted a robust consultation response, which was presented at the July Planning Committee. Many elements of the Draft Core Strategy we considered to be robust and supportable, however the Chichester Harbour AONB designation, which covers a significant proportion of the borough's coastal area, was not sufficiently acknowledged or prominent within the plan as a whole, in particular in the main strategy. This was felt to be a serious omission, which could only be overcome with the inclusion of a dedicated, locally specific Strategic level and Development Management AONB policy to appropriately acknowledge and reflect the weight of the designation, as confirmed at both national and regional planning policy level. Failure to do this would in our view render the Strategy unsound and inconsistent with advice contained in the South East Plan. It would also fail to fulfil the Council's duty of regard under Section 85 of the Countryside and Rights of Way Act 2000.
36. The Conservancy also responded to a draft report on the Landscape Sensitivity Analysis for the West Sussex Low Carbon Study. This study attempted to identify the capacity for landscapes in the County to accommodate wind turbines and energy crops. Our main observation was that the report did not adequately distinguish the AONB from the surrounding character areas and felt that increased weight should be given to the designation. In particular, we explained that in a flat landscape, tall features such as wind turbines would be visible over great distances, so that developments in the neighbouring coastal plain may have a significant visual impact on the landscape of the AONB.

Access

37. The Conservancy's two full time Countryside Rangers and seasonal footpath Ranger have had a busy and successful summer maintaining the 92km network of public footpaths in the AONB. The network has been maintained to a very high standard and we have received positive feedback from users.

38. A pilot study is being developed to undertake a Condition Assessment of shoreline footpaths within the AONB. Working in partnership with the Strategic Regional Coastal Monitoring Programme at Worthing Borough Council, survey work is due to start in October 2009. This project will provide baseline data on the condition of our coastal footpaths and form the basis for prioritising our footpath improvement programme over future years.
39. The first stage of a survey has been carried out to investigate the use of public footpaths by cyclists, and walkers with dogs. Data was gathered at three sites in the AONB at peak times in August, with further off-peak data to be gathered during October. The survey will record how many cyclists are using the shoreline public footpaths, which are designated for users on foot only. This information will help to inform an awareness raising campaign to promote the appropriate use of footpaths in the AONB.

Environmental Projects

40. Fishbourne Meadows is a county wildlife site managed by Chichester Harbour Conservancy. The site was enclosed with new fencing in July 2009 to secure the site for grazing cattle. A herd of 14 young beef cattle was introduced to the site under licence to a local grazier. The cattle have grazed the site over the summer to maintain the wet grassland habitat and encourage the southern marsh orchid population to thrive. The cattle are part of the Three Harbours Beef scheme, a cooperative which delivers a high quality product to local customers whilst benefiting both farmers and wildlife in the AONB.
41. The study of Harbour Seals is now entering its second phase. Five animals were fitted with tags, which have now been shed during the annual moult. We managed to recover one of the tags from the Stocker Bank. The data generated from the tagging project is being collated and analysed, and will be cross-referenced with information from sub-tidal survey of the seal's feeding areas. This work is being coordinated by the Wildlife Trust's South East Marine Programme.
42. A section of public footpath at the eastern shore of the Bosham Peninsula has recently been upgraded to improve access for walkers. The area previously became flooded and often impassable in winter months, and the new surface will offer year-round access. A planning application has been submitted for consent to carry out sea defence repairs and footpath surfacing at a section of public footpath immediately south of Thorney Island Sailing Club. The works will be carried out in partnership with Defence Estates, Natural England and West Sussex County Council.

Maybush Copse

43. Maybush Copse (formerly referred to as Land at Cot Lane) is an 8-acre site within the AONB formerly used as a brick works, rubbish tip and caravan site. The site was successfully purchased by Chichester Harbour Trust on behalf of the local community with funding support from Chichester Harbour Conservancy, Chichester Harbour AONB Sustainable Development Fund, and community fundraising. A new group – the Maybush Copse Friends – has now been established with an adopted constitution. The Friends will be responsible for the future management of the site, supported by Chichester Harbour Conservancy and the Trust.

44. The Conservancy will commission an ecological survey of the site and engage consultants to produce a site design and management plan. The community (represented by the Friends group) will be actively engaged in creating the site design, and in undertaking practical conservation management. The vision for the Copse is to create a new community woodland with areas of open space for public enjoyment and amenity.

Information and Interpretation

45. Work is nearing completion on the revised Conservancy website which was launched in August. Feedback to date has been very positive with users finding it easier to access information and navigate around the site.
46. The Coastal Heritage Display at the Spring Arts and Heritage Centre in Havant is now complete with a launch event on 2nd October 2009. The new display area provides interactive and visual displays for children and adults including projecting microscope, sea life mini-aquarium and other informative displays. This is a permanent exhibition that will be accessed by the Centre's 100,000 annual visitors that will include groups from local schools. The project aims to raise awareness of the special qualities of the AONB and to promote sustainable activities. The project was jointly funded through Chichester Harbour AONB Sustainable Development Fund, Chichester Harbour Conservancy, the Friends of Chichester Harbour and Langstone Harbour Board.

Staffing

47. Gary James, the new Education Officer, started with the Conservancy on 1st September 2009 and members had the opportunity to meet him during the Annual Tour. Jean Lyle, Deputy Education Officer, has taken the decision to retire from the Conservancy at the end of November 2009 and the recruitment process has commenced.

Hayling Yacht Company – Works Licence

48. The Hayling Yacht Co in Mill Rytte, Hayling Island have resubmitted their planning application and Works Licence for an increase in the number of pontoon berths and extensive building works on the landward side of the yard. The planning application and works licence need to be considered in tandem and for this reason the Conservancy in April 2009 granted to the Planning Committee delegated responsibility for considering both the planning application and works licence.
49. **Resolved that the Conservancy be recommended to confirm** the Planning Committee's delegated authority to consider and determine both the planning application and works licence on behalf of the Conservancy.

Legal

50. A summary of legal work being undertaken by the Conservancy's solicitors is shown at Annex A to the Manager & Harbour Master's report.

EDUCATION, INTERPRETATION AND COMMUNITY – ANNUAL REPORT

51. The Committee considered the report of the Manager & Harbour Master regarding the work of the Education, Interpretation and Community Team for the period 1st September 2008 to 31st August 2009.
52. Gary James, Education Officer, introduced the report and highlighted the work of the Education service. He referred particularly to the work and guidance of his predecessor, John Tierney.
53. Members welcomed the report, and offered their thanks to the staff and voluntary assistants for continuing to provide such an excellent service to all harbour visitors. They recognised the value the Conservancy's strategy of providing a high quality, diverse and engaging education service to help foster a sense of guardianship of the AONB in young people. They also welcomed the intention to increase contact with secondary education providers, in order to provide greater educational experience of the harbour for older pupils.
54. **Resolved that the Conservancy be recommended** to note the report and endorse the Advisory Committee's appreciation of the efforts of the education, interpretation and community team.

WORKS LICENCE APPLICATION

19a Salterns Lane, Hayling Island PO11 9PH

55. The Committee considered the report of the Manager & Harbour Master on a retrospective application for a dock structure situated at the eastern end of the rear garden of 19a Salterns Lane, Hayling Island, adjoining the Harbour. This extended across the rear garden, and did not project into the harbour. Havant Borough Council had indicated that, although it was likely that planning permission would have been required for the works, given their seemingly limited impact no further action by the Council was anticipated.
56. **Resolved that the Conservancy be recommended** to approve the application subject to the standard conditions and such other conditions as are appropriate to the site.

DELEGATED ACTION

57. The Committee was advised of action taken by the Manager & Harbour Master under Standing Order no. 12 (Procedure for dealing with urgent matters), after consultation with the Chairmen of the Conservancy and the Advisory Committee, to issue a Works Licence for the installation of a replacement footbridge spanning the drainage channel at School Rythe, Bosham.
58. **Resolved that the Conservancy be recommended** to note the action taken by the Manager & Harbour Master.

MOORING TRANSFERS

59. The Committee noted the report of the Manager & Harbour Master on the transfer of mooring licences.

ANNUAL AUDIT LETTER

60. The Committee noted the draft Annual Audit Letter for the 2008/9 Audit, issued by the Audit Commission, copies of which were circulated at the meeting.

PLANNING COMMITTEE

61. The Committee noted that the Planning Committee had met on four occasions since the last Conservancy meeting, namely on 20th July, 24th August, 21st September and 19th October 2009, and that the minutes of the 19th October meeting would be circulated to members as soon as possible.

CHICHESTER HARBOUR TRUST

62. Mr James Davis, Administrator for Chichester Harbour Trust, reported that since the last Conservancy meeting a Joint Statement of Understanding had been signed between WSCC and the Trust agreeing the principle of a 'buffer zone' to be established in the Apuldram area. This agreement has been under discussion for nearly four years now, and the purpose is to protect the harbour from the damaging impact of development associated with a Stockbridge relief road – part of the A27 improvement plan – and possible large-scale housing development in the area. The boundary of the AONB comes within 800 yards of the water's edge in this part of the harbour so the need for further protection is vital.
63. The exact location, size and shape of the protected area will be decided once the scale of any development becomes clear, but the Joint Statement establishes that the buffer zone will be of sufficient width to provide adequate protection to the harbour from any environmentally damaging impact.
64. The purchase of an eight-acre site at Cot Lane, Chidham has now been completed and a management group including members of the local community and the two parish councils has been formed. The site – now known as Maybush Copse – is to be leased for 99 years to the Conservancy; a draft lease has been produced and is currently with the Conservancy for comment.
65. The Trust is in the process of acquiring 15 acres of waterside meadow at Apuldram. Contracts have been exchanged and it is expected to complete that purchase on 11 November.
66. The Committee noted the report.

SUMMARY OF CONFIDENTIAL ITEMS

Land at Apuldram

The Manager & Harbour Master reported on the acquisition by Chichester Harbour Trust of 15 acres of waterside meadow at Apuldram.

Eames Farm, Thorney Island

The Manager & Harbour Master reported on the current position regarding the use and renovation of Eames Farm House, Thorney Island.

Land and Moorings at Hayling Island

The Manager & Harbour Master reported on the acquisition by the Conservancy of land and moorings at Hayling Island.

The meeting commenced at 2.15pm and ended at 4.23pm.

CHICHESTER HARBOUR CONSERVANCY

29th OCTOBER 2009

REVENUE BUDGET 2009-10 (REVISED) AND 2010-11

REPORT BY TREASURER AND MANAGER & HARBOUR MASTER

INTRODUCTION

1. This report sets out the draft revised budget for the current financial year and budget proposals for 2010-11.

REVISED BUDGET 2009-10

2. The draft revised budget for 2009-10 is shown in Appendix 1. The overall position, compared with the original approval, is as follows:

	Original Budget 2009- 10 £	Revised Budget 2009- 10 £	Variation £
Expenditure	1,599,300	1,715,700	116,400
Income	-1,366,000	-1,411,500	-45,500
Cost of Services	233,300	304,200	70,900
Investment Income	-41,000	-10,000	31,000
Council Contributions	-319,400	-319,400	0
Transfers to and from earmarked reserves	57,100	19,300	-37,800
Surplus for year	-70,000	-5,900	64,100

3. Variations over £4,000 between the original and revised budgets for 2009-10 are detailed below.

EXPENDITURE

Water quality testing (+£5,000). This represents the charge made by Chichester District Council for the cost of maintaining the frequency of water quality testing at current levels, as requested by the Conservancy in response to a proposed reduction. West Sussex County Council has agreed to provide funding for this expenditure.

Building Insurance (-£4,900). A revised premium has been negotiated with the Conservancy's insurers.

Navigation marks (+ £48,000). This reflects expenditure on the Eastoke and West Winner Beacons and the Sandhead dredge, approved by the Conservancy on 2 July 2009.

AONB and Environmental Management Projects (+£71,500). The projects budget has been increased to £150,900. This increase reflects additional funding from Natural England of £9,400, slippage of £40,300 brought forward from 2008-09 and savings identified elsewhere in the budget.

Some of the projects planned for this year include improvements to the Prinsted to Nutbourne footpath, Thorney Island footpath resurfacing and sea defence work, phase 1 of the Shoreline footpath condition assessment survey and a tree planting programme.

INCOME

General Sales – Harbour (+£7,300). This increase relates to the sale of mooring tackle and was not included in the original budget.

Conservancy Moorings (+£18,800). This reflects additional income received from moorings.

Boat Park (+£4,000). Income from the boat park has increased in recent years, following the appointment of a new manager.

Harbour Rents (+£13,700). This increase reflects increased rent income from Eames Farm under the new farm tenancy. The rent increase partly reflects the loss of countryside stewardship payments, previously paid to the Conservancy in respect of the farm.

General Grants (+£9,400). Natural England has increased grant awarded to the Conservancy over and above the minimum agreed funding of 95% of levels of grant approved in 2008-09.

Donations (-£5,000). Contributions from Friends of Chichester Harbour will be reduced in 2009-10 to enable more projects to be funded in future years, when funding received from Natural England may be lower.

Contribution to water quality testing (+£5,000). Funding from West Sussex County Council has been secured for 2009-10 towards the costs incurred by the Conservancy in maintaining levels of water quality testing at previous levels.

Agri-environment payments – Rural Payments Agency (-£9,300). Countryside Stewardship payments from the Rural Payments Agency will be lower than originally estimated, as payments in respect of Eames Farm will now be paid directly to the tenant.

Other Income (+7,700). This reflects a contribution from West Sussex County Council towards footpath maintenance work and a section 106 receipt to be used for maintenance of Salterns Way.

Investment income (-£31,000). This decrease reflects the latest estimate of the likely return on investments managed by West Sussex County Council, which for 2009-10 is 1.2%.

TRANSFERS TO AND FROM RESERVES

Transfer from Earmarked Environmental Reserve (+£40,300). This represents the transfer of the 2008-09 Environmental underspending from the Earmarked Environmental Reserve, to be used in 2009-10 within the environmental budget.

BUDGET 2010-11

4. Next year's budget has been prepared against the background of the current economic situation and with an overriding objective of trying to ensure that use of Chichester Harbour remains affordable for a maximum number of people. As a result the central plank of budget strategy has been to plan for a freeze in harbour dues and to limit increases in moorings charges to recover the additional costs that the Conservancy faces because of its regulating leases.
5. The proposals in this report achieve that outcome, for which the consequence will be a reduced budget surplus. Although this will mean less financial flexibility than in recent years, the underlying state of the Conservancy's finances is sound and so provides room for manoeuvre. At the same time, if this budget succeeds in maintaining use of Chichester Harbour, it will also assist in sustaining those businesses that depend on visitors. As a means of the Conservancy supporting the wider Harbour community, it is to be hoped that this will be seen as another positive aspect of these proposals.
6. The proposed budget for 2010-11 is shown in Appendix 1 and summarised below.

	Original Budget 2009-10 £	Proposed Budget 2010- 11 £	Variation £
Expenditure	1,599,300	1,600,700	1,400
Income	-1,366,000	-1,383,400	-17,400
Cost of Services	233,300	217,300	-16,000
Investment Income	-41,000	-7,900	33,100
Council Contributions	-319,400	-319,400	0
Transfers to and from earmarked reserves	57,100	62,500	5,400
Surplus for year	-70,000	-47,500	22,500

7. The budget is shown at outturn prices. Budgets have been increased by 1.5% for pay and 1% for prices, except where specific circumstances require different treatment. A detailed analysis of the budget by the two functions of the Conservancy (harbour and environmental activity) is shown in Appendix 1.
8. The rate of employer's contribution to the pension fund will not change for the 2010-11 financial year and no specific provision is being set aside for the increase that is almost certain to follow in 2011-12, following the triennial review of the fund in March 2010. Until that work has concluded the impact on the employer's contribution can only be a source of speculation. This will become an important consideration as part of budget preparation for 2011-12.
9. Variations over £4,000 between the 2009-10 original budget and the proposed budget for 2010-11 are detailed below.

EXPENDITURE

Pay (+£14,100). This increase includes provision for the 2010 pay award (£9,300) and increments (£2,300).

Building Insurance (-£4,900). A revised premium has been negotiated with the Conservancy's insurers.

Moorings maintenance (-£5,000). This budget has been reduced because it has been possible to extend the maintenance cycle of some Conservancy maintained moorings.

AONB Management Plan (-£5,500). The budget for 2009-10 was significantly higher than average, reflecting the fact that a new Management Plan was published in that year. The budget for 2010-11 has been reduced to cover the cost of any reprints required.

INCOME

Conservancy Moorings (+£10,900). This reflects the increase in charges for site rentals and increased income from chains, covered in more detail below.

Boat Park (+£4,000). Income from the boat park has increased in recent years, following the appointment of a new manager.

Harbour Rents (+£15,000). This increase reflects increased rent income from Eames Farm under the new farm tenancy. The rent increase reflects the loss of countryside stewardship payments, previously paid to the Conservancy in respect of the farm.

Agri-environment payments – Rural Payments Agency (-£9,300). Countryside Stewardship payments from the Rural Payments Agency will be lower than originally estimated, as payments in respect of Eames Farm will now be paid directly to the tenant.

Investment Income (-£33,100). This decrease reflects the latest estimate of the likely return on investments managed by West Sussex County Council, which for 2010-11 is 1%.

Repairs and Renewals Fund

10. The schedule of future commitments and the projected cash flow on the fund are shown in Appendices 2 and 3 respectively.
11. The proposed contribution to the fund for 2010-11 is £49,700; an increase of £2,700 on the contribution for 2009-10. This increase reflects the impact on the Repairs and Renewals Fund of the current low rate of return on investments and is required to ensure that the fund maintains a positive balance over the next 30 years. The increased contribution is built into the cash flow projections shown in Appendix 3.

Site Licences

12. Appendix 4 sets out the proposed charges for site licences. It is proposed that charges be increased by between 1.3% (for a C4 or D3) and 1.7% (for an A1 Premium). These increases reflect the cost of the Conservancy's regulating lease with the Manor of Bosham, which increases by 3% per annum. The impact would

be to increase the charge for an A1 Premium site from £466.20 to £473.95 and the charge for a C3 site from £80.63 to £81.76, (excluding VAT).

Conservancy Moorings

13. Appendix 5 sets out the proposed charges for maintained moorings. It is proposed that the tackle and labour element of the maintained mooring charges remain unchanged, to reflect the current low rate of inflation. When combined with the cost of site licences, this gives increases of between 0.4% and 0.5%. The impact upon an A3 mooring would be to increase the charge from £884.77 to £889.13 and the charge for a C3 mooring would increase from £311.70 to £312.83, (excluding VAT).

Private-on-Private Licences

14. Licences for private moorings on private sites are issued annually. The charge will next be reviewed in 2012-13.

Harbour Dues

15. It is proposed that harbour dues be maintained at current levels for 2010-11, as shown in Appendix 6. This would keep the charge for vessels between 3 and 5.2 metres at £15.49 and the charge for a vessel between 8.5 and 10 metres at £64.23, (excluding VAT).

Other Charges

16. Charges for daily and weekly visitor moorings, daily, weekend and weekly harbour dues, replacement plaques, fixing plaques, showers and Conservancy scrubbing piles were last increased in 2009-10. Approval is sought for increasing the administration fee for a reminder letter for unpaid charges from £20 to £50.

AONB & Environmental Management

17. The proposed budget includes expenditure on AONB and environmental management of £593,700, as shown in Appendix 7. This includes the cost of the AONB unit and the Conservancy's environmental management. As a planning assumption, the budget is based on total grant income from Natural England of £179,500, which is in line with previous indications of likely funding. If confirmed this will mean a grant allocation at the same level as in 2008/09 and thus would represent a real terms reduction in support.
18. **Environment Budget.** £76,200 is available for environment projects. The Conservancy is hopeful that Natural England will provide project support in the coming year. Anticipated match funding for projects of £20,000 from the Friends of Chichester Harbour and other partner organisations has also been taken into account in reaching this figure. Any additional grants and donations in 2010-11 will be used to increase the projects budget.
19. It is assumed for budgeting purposes that the Conservancy will receive £60,000 in Sustainable Development funding from Natural England.

20. The Environment Budget includes non-project costs including staff, management and running costs, the Dell Quay education service, and the Solar Heritage. The cost of the Environment Budget will be met by precept and other income.
21. **AONB unit.** The budgeted cost of the AONB unit, including staff and running costs, is £211,000. Grant income from Natural England of £119,500 (56%) is assumed, with the Conservancy's contribution being provided from the precept.

Precept

22. The net cost of environmental activities is met by a precept on Hampshire and West Sussex County Councils. The agreed formula in the new Management Plan is to increase funding by RPI. Discussions with the county councils on the level of precept for 2010-11 are ongoing. Precept income of £319,400, equivalent to 2009-10 levels of funding, has been included in the draft budget for 2010-11. Any difference between this and the final figure agreed will impact solely on the Environment Budget, reducing sums available for projects. It would have no impact on the Harbour's budgeted surplus.

BALANCES AND RESERVES (Appendix 8)

Repairs and Renewals Fund

23. The cyclical replacement of existing capital items is provided for through the repairs and renewals fund. The projected balance at the end of 2009-10 is £204,800 and £175,100 at 31 March 2011.

Self Insurance Fund

24. The self insurance fund covers navigation marks and the removal of wrecks. The projected balance at the end of 2009-10 is £57,900. An annual contribution of £3,000 will be made to the fund until the balance reaches £70,000. The projected balance on the fund at 31 March 2010 is £61,500.

East Head Defence Fund

25. The projected balance on the East Head Defence Fund is £17,600 at the end of 2009-10 and £7,300 at 31 March 2011.

Chidham Bund Fund

26. The Chidham Bund Fund shows a projected balance at 31 March 2010 of £338,800, increasing to £342,200 by 31 March 2011.

Revenue Balances

27. Following usual practice, it is proposed that revenue balances of 10% of the Conservancy's budgeted gross expenditure be held to provide working capital and a general operational contingency. For 2010-11, this will be £160,100.

Development Fund

28. The Development Fund is held to accumulate funds to meet the cost of future capital developments, including:

- Dredging requirements
- Improvement of harbour services
- Acquisition of land and property to improve or protect facilities, including purchases made on an opportunistic basis.

It also represents the Conservancy's general fund and is the place from which any extraordinary items of expenditure that could not otherwise be met from the budget would be funded. The current balance is a further reason why no action is being proposed to second-guess the outcome of the upcoming review of the pension fund.

29. As a general rule a de minimus level of £15,000 will apply, below which items will be met from the revenue budget rather than the Development Fund.

30. Net income from car park operations and the surplus from the harbour (after any adjustments to maintain revenue balances at 10% of gross expenditure) are added to the Development Fund. The Fund balance was £1,780,910 at 31 March 2009. It is currently projected that the balance will be £1,847,500 at 31 March 2010 and £1,944,100 at 31 March 2011.

RECOMMENDATIONS

The Conservancy is recommended to approve:

- (1) The revised budget for 2009-2010
- (2) The draft budget for 2010-11, including in particular the...
 - changes in expenditure and income (paragraph 6)
 - position on the Repairs and Renewals Fund (paragraphs 10 and 11)
 - proposals for harbour income (paragraphs 12 to 16)
 - environmental programme (paragraphs 17 to 21)
 - precept on Hampshire and West Sussex County Councils (paragraph 22).

RICHARD HORNBY
Treasurer

JOHN DAVIS
Manager & Harbour Master

Contact... Chris Salt (01243) 777125 chris.salt@westsussex.gov.uk

CHICHESTER HARBOUR CONSERVANCY

DETAILED REVISED ESTIMATE 2009-10 AND PROPOSED BUDGET 2010-11

ACTUALS 2008-09	APPROVED BUDGET 2009-10	REVISED BUDGET 2009-10	PROPOSED BUDGET 2010-11	NOTES	REVISED	PROPOSED	2 WAY SPLIT 2010-11				
					VARIATION 2009-10	VARIATION 2010-11	HARBOUR	ENVIRONMENT	TOTAL		
£	£	£	£		£	£	%	£	%	£	
EXPENDITURE											
635,884	654,800	654,800	668,900		0	14,100	56%	377,600	44%	291,300	668,900
9,427	11,400	11,400	11,400		0	0	0%	0	100%	11,400	11,400
46,157	47,600	47,700	49,400		100	1,800	56%	27,800	44%	21,600	49,400
95,448	97,100	96,200	98,200		-900	1,100	54%	53,300	46%	44,900	98,200
3,000	0	0	0	<i>I.</i>	0	0		0		0	0
2,964	3,000	3,000	3,000		0	0	60%	1,800	40%	1,200	3,000
2,335	6,400	6,400	6,400		0	0	61%	3,900	39%	2,500	6,400
1,313	800	800	800		0	0	25%	200	75%	600	800
4,937	5,000	5,000	5,000		0	0	72%	3,600	28%	1,400	5,000
801,465	826,100	825,300	843,100		-800	17,000		468,200		374,900	843,100
21,199	4,700	4,700	4,700		0	0	74%	3,500	26%	1,200	4,700
1,250	2,200	2,200	2,200		0	0	100%	2,200	0%	0	2,200
0	2,500	3,500	3,000		1,000	500	100%	3,000	0%	0	3,000
0	0	5,000	2,000		5,000	2,000		2,000		0	2,000
4,977	6,400	6,400	6,400		0	0	100%	6,400	0%	0	6,400
13,169	13,300	13,300	13,400		0	100	86%	11,500	14%	1,900	13,400
40,596	29,100	35,100	31,700		6,000	2,600		28,600		3,100	31,700
6,566	7,700	7,700	7,800		0	100	81%	6,300	19%	1,500	7,800
13,897	14,400	14,500	14,700		100	300	50%	7,300	50%	7,400	14,700
18,827	19,400	19,800	20,400		400	1,000	79%	16,200	21%	4,200	20,400
1,843	2,400	2,400	2,400		0	0	83%	2,000	17%	400	2,400
2,504	8,000	3,100	3,100		-4,900	-4,900	68%	2,100	32%	1,000	3,100
211,976	218,700	219,100	222,000		400	3,300	100%	222,000	0%	0	222,000
255,613	270,600	266,600	270,400		-4,000	-200		255,900		14,500	270,400
11,946	16,300	15,300	15,300		-1,000	-1,000	65%	10,000	35%	5,300	15,300
9,968	12,500	12,500	12,500		0	0	21%	2,600	79%	9,900	12,500
47,666	47,400	47,400	47,800		0	400	71%	34,000	29%	13,800	47,800
69,580	76,200	75,200	75,600		-1,000	-600		46,600		29,000	75,600
1,668	2,800	2,800	2,800		0	0	82%	2,300	18%	500	2,800
29,866	10,700	10,700	10,800		0	100	76%	8,200	24%	2,600	10,800
5,074	5,500	5,500	5,600		0	100	100%	5,600	0%	0	5,600
7,544	10,000	58,000	10,100		48,000	100	100%	10,100	0%	0	10,100
25,566	30,000	30,000	25,000		0	-5,000	100%	25,000	0%	0	25,000
595	1,200	1,200	1,200		0	0	100%	1,200	0%	0	1,200
3,513	5,100	5,100	5,100		0	0	88%	4,500	12%	600	5,100
73,825	65,300	113,300	60,600		48,000	-4,700		56,900		3,700	60,600

CHICHESTER HARBOUR CONSERVANCY

DETAILED REVISED ESTIMATE 2009-10 AND PROPOSED BUDGET 2010-11

ACTUALS		APPROVED BUDGET 2009-10	REVISED BUDGET 2009-10	PROPOSED BUDGET 2010-11	NOTES	REVISED VARIATION 2009-10	PROPOSED VARIATION 2010-11	2 WAY SPLIT 2010-11				
								HARBOUR	ENVIRONMENT	TOTAL		
2008-09								%	£	%	£	£
£		£	£	£		£	£					
5,548	Clothing and laundry	5,100	5,100	5,100		0	0	84%	4,300	16%	800	5,100
308	Books & Materials	1,200	1,200	1,200		0	0	67%	800	33%	400	1,200
24,044	Printing and stationery	26,700	27,700	27,900		1,000	1,200	94%	26,100	6%	1,800	27,900
12,725	Postage	17,000	15,000	15,200		-2,000	-1,800	97%	14,800	3%	400	15,200
5,182	Telephones	6,200	6,200	6,200		0	0	85%	5,300	15%	900	6,200
47,807		56,200	55,200	55,600		-1,000	-600		51,300		4,300	55,600
6,862	Travel and subsistence	7,700	7,700	7,700		0	0	66%	5,100	34%	2,600	7,700
17,098	External insurance	20,600	17,100	17,300		-3,500	-3,300	100%	17,300	0%	0	17,300
8,022	Subscriptions	5,700	5,700	5,700		0	0	86%	4,900	14%	800	5,700
8,822	Bank	8,700	8,700	8,800		0	100	91%	8,000	9%	800	8,800
8,491	Legal	10,300	13,300	10,400		3,000	100	75%	7,800	25%	2,600	10,400
9,020	Audit	9,000	9,900	10,000		900	1,000	100%	10,000	0%	0	10,000
9,753	Consultancy (Property, Surveys & Website Maintenance)	10,800	10,800	10,800		0	0	69%	7,400	31%	3,400	10,800
6,101	Special contingency	10,000	10,000	10,100		0	100	75%	7,600	25%	2,500	10,100
0	Contribution to CHIMET	1,000	1,000	1,000		0	0	100%	1,000	0%	0	1,000
1,489	Oil Spill Response	2,900	2,900	2,900		0	0	100%	2,900	0%	0	2,900
75,658		86,700	87,100	84,700		400	-2,000		72,000		12,700	84,700
158,105	AONB & Environmental Management projects	79,400	150,900	76,200		71,500	-3,200	0%	0	100%	76,200	76,200
1,126	AONB Management Plan	8,000	6,700	2,500		-1,300	-5,500	0%	0	100%	2,500	2,500
61,962	AONB Sustainable Development Fund projects	61,700	60,000	60,000		-1,700	-1,700	0%	0	100%	60,000	60,000
3,677	Eames Farm project	0	0	0		0	0	0%	0	100%	0	0
224,869		149,100	217,600	138,700		68,500	-10,400		0		138,700	138,700
2,000	Clerk	2,000	2,000	2,000		0	0	70%	1,400	30%	600	2,000
35,300	Treasurer	35,000	35,300	35,300		300	300	67%	23,600	33%	11,700	35,300
3,000	Personnel	3,000	3,000	3,000		0	0	83%	2,500	17%	500	3,000
40,300		40,000	40,300	40,300		300	300		27,500		12,800	40,300
1,629,714	TOTAL EXPENDITURE	1,599,300	1,715,700	1,600,700		116,400	1,400		1,007,000		593,700	1,600,700

APPENDIX 1
(cont)

CHICHESTER HARBOUR CONSERVANCY

DETAILED REVISED ESTIMATE 2009-10 AND PROPOSED BUDGET 2010-11

ACTUALS		APPROVED	REVISED	PROPOSED	NOTES	REVISED	PROPOSED	2 WAY SPLIT 2010-11				
		BUDGET	BUDGET	BUDGET		VARIATION	VARIATION	HARBOUR	ENVIRONMENT	TOTAL		
2008-09		2009-10	2009-10	2010-11		2009-10	2010-11	%	£	%	£	£
£		£	£	£		£	£					
	INCOME											
15,306	General sales - Harbour	5,100	12,400	5,200		7,300	100	100%	5,200	0%	0	5,200
10,586	General sales - Environment	4,000	4,000	4,000		0	0	0%	0	100%	4,000	4,000
94	General sales - Dell Quay	300	300	300		0	0	0%	0	100%	300	300
685	Training Income - Environment	1,000	1,000	1,000		0	0	0%	0	100%	1,000	1,000
15,322	Training Income - Dell Quay Education and Activity	12,400	12,400	12,400		0	0	0%	0	100%	12,400	12,400
314,792	Harbour dues	311,900	311,900	311,900		0	0	100%	311,900	0%	0	311,900
458,761	Conservancy moorings	451,500	470,300	462,400		18,800	10,900	100%	462,400	0%	0	462,400
142,013	Mooring site rentals	149,600	149,600	152,200		0	2,600	100%	152,200	0%	0	152,200
22,064	Moorings on private land	23,900	23,900	23,900		0	0	100%	23,900	0%	0	23,900
24,903	Other harbour charges	23,900	22,400	22,600		-1,500	-1,300	93%	21,100	7%	1,500	22,600
23,632	Solar Boat Income	31,600	30,000	30,200		-1,600	-1,400	0%	0	100%	30,200	30,200
1,468	Passenger dues	2,500	1,500	1,500		-1,000	-1,000	53%	800	47%	700	1,500
27,919	Boat park	18,000	22,000	22,000		4,000	4,000	100%	22,000	0%	0	22,000
32,570	Harbour rents	31,400	45,100	46,400		13,700	15,000	49%	22,800	51%	23,600	46,400
9,967	Rechargeable works	11,000	9,000	8,000		-2,000	-3,000	100%	8,000	0%	0	8,000
200	Works licences	400	400	400		0	0	100%	400	0%	0	400
800	Legal charges	500	500	500		0	0	100%	500	0%	0	500
194,816	General grants	179,500	188,900	179,500		9,400	0	0%	0	100%	179,500	179,500
35,698	Donations	20,000	15,000	20,000		-5,000	0	0%	0	100%	20,000	20,000
0	Contribution from WSCC to water quality testing	0	5,000	0		5,000	0		0		0	0
14,365	Agri-environment payments - Rural Payments Agency	10,000	700	700		-9,300	-9,300	0%	0	100%	700	700
57,400	Car parks contribution	59,100	59,100	59,700		0	600	88%	52,500	12%	7,200	59,700
25,650	Other income	18,400	26,100	18,600		7,700	200	88%	16,300	12%	2,300	18,600
1,429,011	TOTAL INCOME	1,366,000	1,411,500	1,383,400		45,500	17,400		1,100,000		283,400	1,383,400

CHICHESTER HARBOUR CONSERVANCY

DETAILED REVISED ESTIMATE 2009-10 AND PROPOSED BUDGET 2010-11

ACTUALS		APPROVED BUDGET	REVISED BUDGET	PROPOSED BUDGET	NOTES	REVISED VARIATION	PROPOSED VARIATION	2 WAY SPLIT 2010-11				
2008-09		2009-10	2009-10	2010-11		2009-10	2010-11	HARBOUR	ENVIRONMENT	TOTAL		
£		£	£	£		£	£	%	£	%	£	£
200,703	COST OF SERVICES	233,300	304,200	217,300		70,900	-16,000		-93,000		310,300	217,300
	Financing and Investment Income and Expenditure											
-48,825	Investment Income	-41,000	-10,000	-7,900		31,000	33,100	76%	-6,000	24%	-1,900	-7,900
73,941	Depreciation	71,200	78,500	79,100	2.	7,300	7,900	100%	79,100	0%	0	79,100
-14,238	Government Grants Deferred amortisation	-14,200	-14,200	-14,200	3.	0	0	100%	-14,200	0%	0	-14,200
10,000	Pensions interest and return on assets	0	0	0	1.	0	0		0		0	0
	Council contributions											
-152,400	West Sussex County Council	-159,700	-159,700	-159,700		0	0	0%	0	100%	-159,700	-159,700
-152,400	Hampshire County Council	-159,700	-159,700	-159,700		0	0	0%	0	100%	-159,700	-159,700
-83,219	SURPLUS(-)/DEFICIT ON PROVISION OF SERVICE	-70,100	39,100	-45,100		109,200	25,000		-34,100		-11,000	-45,100
	Adjustments between accounting basis and funding basis under regulations											
-73,941	Depreciation	-71,200	-78,500	-79,100	2.	-7,300	-7,900	100%	-79,100	0%	0	-79,100
14,238	Government Grants Deferred amortisation	14,200	14,200	14,200	3.	0	0	100%	14,200	0%	0	14,200
-13,000	Net charges made for retirements benefits under FRS17	0	0	0	1.	0	0		0		0	0
-155,922	SURPLUS(-)/DEFICIT BEFORE TRANSFERS TO EARMARKED RESERVES	-127,100	-25,200	-110,000		101,900	17,100		-99,000		-11,000	-110,000
	Transfers to/from Earmarked Reserves											
	Transfers to/from Earmarked Environmental Reserve:											
-42,460	- Underspending from previous financial year b/fwd		-40,300			-40,300	0	0%	0	0%	0	0
40,265	- Underspending on Environment budget c/fwd	0	0	0		0	0	0%	0	100%	0	0
42,000	Contribution to Repairs and Renewal (R&R) Fund	47,000	47,000	49,700		0	2,700	98%	48,500	2%	1,200	49,700
0	Contribution to Insurance Fund	3,000	3,000	3,000		0	0	100%	3,000	0%	0	3,000
-15,000	Transfer to / from(-) Replacement Window provision	0	0	0		0	0	0%	0	0%	0	0
2,868	Eames Farm rent, net of rev exp, taken to Develt Fund	7,100	9,600	9,800		2,500	2,700	0%	0	0%	9,800	9,800
27,674		57,100	19,300	62,500		-37,800	5,400		51,500		11,000	62,500
-128,249	SURPLUS ON HARBOUR OPERATIONS FOR YEAR	-70,000	-5,900	-47,500		64,100	22,500		-47,500		0	-47,500

1. These figures relate to the FRS17 report that is produced for the Conservancy by the pension fund administrators at the year end. Although required by accounting standards, they have no impact on the overall financial position of the Conservancy.
2. This is notional depreciation, relating to assets held by the Conservancy. It has no impact on the budget surplus, as it is reversed out of the calculations.
3. This shows grants received and used to fund capital assets being written down against depreciation over the life of those assets.

REPAIRS AND RENEWALS FUND

REPLACEMENT PROGRAMME

Year		Life in years	Cost Prices	Net Cost after deducting trade in value if appropriate
			£	£
2009-10	Solar Boat batteries	7	6,400	6,400
2010-11	Van 2	5	13,100	11,800
	Landrover	7	23,300	21,000
	EMS	15	14,900	13,400
	RIB 1 refurbishment	5	15,300	15,300
	Catamaran Outboard engines	5	9,200	9,200
	Emsworth floating pontoon - pontoon	15	10,500	10,500
2011-12				
2012-13	Misc Piles	40	57,900	57,900
2013-14	Van 1	5	13,500	12,200
	RIB 2 refurbishment	5	15,800	15,800
2014-15	Itchenor Pontoon-Pontoon	15	54,100	54,100

REPAIRS AND RENEWALS FUND

Date	Balance brought forward	Contribution Inc. inflation	Interest	Purchases prices inc. compound inflation	Balance carried forward	Asset
	£	£	£	£	£	
2009 - 10	162,051	47,000	2,188	6,432	204,807	Solar Boat batteries.
2010 - 11	204,807	49,700	1,890	81,261	175,136	Landrover, EMS, RIB 1 refurbishment, Van 2, Catamaran Outboard engines & Emsworth Floating Pontoon-Pontoon
2011 - 12	175,136	50,197	2,002	0	227,335	
2012 - 13	227,335	50,699	2,237	57,898	222,374	Misc Piles
2013 - 14	222,374	51,206	2,340	27,929	247,992	Van 1 & RIB 2 refurbishment
2014 - 15	247,992	51,718	2,468	54,056	248,122	Itchenor Pontoon-Pontoon
2015 - 16	248,122	52,235	2,424	63,648	239,133	Catamaran Outboard engines, JCB, Van 2 & RIB 1
2016 - 17	239,133	52,758	2,418	47,449	246,860	Emsworth Jetty Pontoon & Solar Boat batteries
2017 - 18	246,860	53,285	2,622	22,513	280,254	
2018 - 19	280,254	53,818	2,903	33,689	303,286	Van 1 & RIB 2
2019 - 20	303,286	54,356	2,481	164,799	195,324	Itchenor Jetty-Piles, Itchenor Jetty-Pontoon, Pontoons at Dell Quay & Emsworth Floating Pontoon-Piles
2020 - 21	195,324	54,900	2,027	40,112	212,139	Catamaran Outboard engines, Van 2 & RIB 1 refurbishment
2021 - 22	212,139	55,449	2,399	0	269,986	
2022 - 23	269,986	56,003	2,980	0	328,969	
2023 - 24	328,969	56,563	3,265	61,463	327,334	Bar Beacon, RIB 2 refurbishment, Solar Boat batteries & Van 1
2024 - 25	327,334	57,129	3,314	49,017	338,759	Emsworth Jetty-Piles & Landrover
2025 - 26	338,759	57,700	3,239	87,449	312,248	EMS, Van 2, RIB 1, JCB & Emsworth Floating Pontoon-Pontoon
2026 - 27	312,248	58,277	2,983	86,207	287,301	Emsworth Jetty Pontoon & Cheetah Catamaran
2027 - 28	287,301	58,860	3,167	0	349,329	
2028 - 29	349,329	59,449	3,138	130,523	281,392	West Pole, Van 1 & RIB 2
2029 - 30	281,392	60,043	2,602	102,373	241,663	Itchenor Pontoon-Piles & Itchenor Pontoon-Pontoon
2030 - 31	241,663	60,643	2,459	52,235	252,530	Cat. Outboard engines, RIB 1 refurbishment, Solar Boat batteries & Van 2
2031 - 32	252,530	61,250	1,266	313,139	1,907	Mooring Vessel & Landrover
2032 - 33	1,907	61,862	328	0	64,097	
2033 - 34	64,097	62,481	783	34,078	93,282	Van 1 & RIB 2 refurbishment
2034 - 35	93,282	63,106	657	118,311	38,733	Itchenor Jetty Pontoon & Pontoons at Dell Quay
2035 - 36	38,733	63,737	318	77,663	25,124	Van 2, JCB, Catamaran Outboards & RIB 1
2036 - 37	25,124	64,374	326	49,482	40,342	Emsworth Jetty Pontoon

CHICHESTER HARBOUR CONSERVANCY

SITE LICENCE CHARGES 2010-11

Class & Category	Weighting A	CHC sites	CHC moorings	Less: sites on CHC freehold F	Sites on leased land B	Current 2009-10 Charge £	Gross weighting C=AxB	Weighted Lease cost D see note £	2010/11 cost per site D / B £	Plus 10.0% surplus £	Plus admin fee £ 15.00 £	Total cost of licence (ex VAT) £	% change from current charge	Total CHC sites F+B	Take-up at August 2009	Budgeted income 2010/11 £
A1 Premium	1,100	2	9	0	11	466.20	12,100	4,590	417.23	41.72	15.00	473.95	1.7%	11	11 100.0%	5,213
A2	790	13	38	6	45	339.05	35,550	13,484	299.65	29.96	15.00	344.61	1.6%	51	51 100.0%	17,575
A2 Premium	870	17	73	0	90	371.86	78,300	29,699	329.99	33.00	15.00	377.99	1.6%	90	90 100.0%	34,019
A2R	700	8	0	0	8	302.13	5,600	2,124	265.51	26.55	15.00	307.06	1.6%	8	8 100.0%	2,456
A2R Premium	770	1	0	0	1	330.84	770	292	292.06	29.21	15.00	336.27	1.6%	1	1 100.0%	336
A3	620	24	29	15	38	269.31	23,560	8,936	235.17	23.52	15.00	273.68	1.6%	53	53 100.0%	14,505
A3 Premium	680	133	168	0	301	293.93	204,680	77,635	257.92	25.79	15.00	298.72	1.6%	301	301 100.0%	89,914
A4 Premium	570	21	53	0	74	248.81	42,180	15,999	216.20	21.62	15.00	252.82	1.6%	74	74 100.0%	18,709
B2	510	1	0	0	1	224.19	510	193	193.44	19.34	15.00	227.79	1.6%	1	1 100.0%	228
B2R	430	1	0	0	1	191.38	430	163	163.10	16.31	15.00	194.41	1.6%	1	1 100.0%	194
B3	340	132	28	37	123	154.46	41,820	15,862	128.96	12.90	15.00	156.86	1.6%	160	154 96.3%	24,156
B3 Premium	370	14	11	24	1	166.77	370	140	140.34	14.03	15.00	169.37	1.6%	25	25 100.0%	4,234
B4	250	60	0	0	60	117.55	15,000	5,689	94.82	9.48	15.00	119.31	1.5%	60	60 100.0%	7,158
B4 Premium	275	27	48	27	48	127.80	13,200	5,007	104.31	10.43	15.00	129.74	1.5%	75	75 100.0%	9,730
C2	220	26	1	11	16	105.24	3,520	1,335	83.45	8.34	15.00	106.79	1.5%	27	27 100.0%	2,883
C3	160	434	114	168	380	80.63	60,800	23,061	60.69	6.07	15.00	81.76	1.4%	548	515 94.0%	42,105
C3 Premium	180	1	4	5	0	88.83	0	0	68.27	6.83	15.00	90.10	1.4%	5	5 100.0%	451
C4	130	45	7	47	5	68.32	650	247	49.31	4.93	15.00	69.24	1.3%	52	47 90.4%	3,254
C4 Premium	140	18	0	14	4	72.43	560	212	53.10	5.31	15.00	73.41	1.4%	18	18 100.0%	1,321
D1 Premium	210	1	0	1	0	101.14	0	0	79.65	7.97	15.00	102.62	1.5%	1	1 100.0%	103
D2	150	1	0	1	0	76.53	0	0	56.89	5.69	15.00	77.58	1.4%	1	1 100.0%	78
D2 Premium	165	3	0	2	1	82.68	165	63	62.58	6.26	15.00	83.84	1.4%	3	3 100.0%	252
D3	120	49	0	22	27	64.22	3,240	1,229	45.52	4.55	15.00	65.07	1.3%	49	47 95.9%	3,058
D3 Premium	130	1	0	1	0	68.32	0	0	49.31	4.93	15.00	69.24	1.3%	1	1 100.0%	69
D4	100	172	0	44	128	56.02	12,800	4,855	37.93	3.79	15.00	56.72	1.3%	172	120 69.8%	6,807
D4 Premium	110	35	0	13	22	60.12	2,420	918	41.72	4.17	15.00	60.90	1.3%	35	26 74.3%	1,583
MUD	100	17	0	10	7	56.02	700	266	37.93	3.79	15.00	56.72	1.3%	17	17 100.0%	964
Total		1,257	583	448	1,392		558,925	212,000						1,840	1,733 94.2%	291,357

Deduct sites with mooring charges 139,200
Mooring Site Rental budget 152,200

Calculation of D (weighted lease cost)
 D=E x (C / total C)
 eg 4,590 =212,000 x (12,100 / 558,925)

Budgeted cost of regulating leases (excluding £10,000 premium to Manor of Bosham)

E
 212,000

CHICHESTER HARBOUR CONSERVANCY

CONSERVANCY MAINTAINED MOORINGS CHARGES 2010-11 (including sites and excluding VAT)

Conservancy moorings, excluding mud berths & Conservancy vessels' berths.

Class & Category	Weighting	Cons Maintained Moorings	2009-10				2010-11			% increase from current charge	Take-up At Aug-09		Budgeted Income 2010-11
			Site Licence Charges	Mooring Charges	Total Charges	Budgeted Income 2009-10	Site Licence Charges (from Appendix 4)	Mooring Charges 0% increase	Total Charges				£
			£	£	£	£	£	£	£				
A1 Premium	145	9	466.20	1115.59	1581.80	14,236	473.95	1115.59	1,589.55	0.5%	9	100%	14,306
A2	100	38	339.05	769.53	1108.58	39,909	344.61	769.53	1,114.14	0.5%	38	100%	42,337
A2 Premium	100	73	371.86	769.53	1141.39	82,180	377.99	769.53	1,147.52	0.5%	73	100%	83,769
A3	80	29	269.31	615.45	884.77	23,889	273.68	615.45	889.13	0.5%	29	100%	25,785
A3 Premium	80	168	293.93	615.45	909.38	153,685	298.72	615.45	914.17	0.5%	168	100%	153,580
A4 Premium	65	53	248.81	500.18	748.98	39,696	252.82	500.18	753.00	0.5%	53	100%	39,909
B3	50	28	154.46	384.93	539.39	12,406	156.86	384.93	541.79	0.4%	28	100%	15,170
B3 Premium	50	11	166.77	384.81	551.58	6,067	169.37	384.81	554.19	0.5%	9	82%	4,988
B4 Premium	45	48	127.80	346.27	474.07	22,281	129.74	346.27	476.01	0.4%	48	100%	22,848
C2	35	1	105.24	269.42	374.66	375	106.79	269.42	376.21	0.4%	1	100%	376
C3	30	114	80.63	231.07	311.70	34,599	81.76	231.07	312.83	0.4%	113	99%	35,350
C3 Premium	30	4	88.83	231.07	319.90	1,280	90.10	231.07	321.17	0.4%	4	100%	1,285
C4	25	7	68.32	192.37	260.69	1,825	69.24	192.37	261.61	0.4%	7	100%	1,831
Total		583				432,400					580	99%	441,500

Conservancy Moorings - Daily and Weekly

10,000

10,000

Conservancy Moorings - Chains

10,200

12,000

Less special offer - 25% discount on 14 Girte Rithe C3 moorings

- 1,100

- 1,100

TOTAL CONSERVANCY MOORINGS BUDGET

451,500

462,400

CHICHESTER HARBOUR CONSERVANCY

HARBOUR DUES 2010-11 based on an increase of 0%

(These figures will be rounded when the new charges are published)

Length Category (metres)	Number of Vessels Aug-09	Annual Charge for 2009-10 (excl VAT)	Proposed Annual Charge for 2010-11	Budgeted Income for 2010-11 (excl VAT)
		£	£	£
vessels under 3 metres	2515	2.62	2.62	6,590
3 - 5.2 * ** ***	4121	15.49	15.49	63,830
5.2 - 6.3	953	24.69	24.69	23,517
6.3 - 7.4	814	34.89	34.89	28,400
7.4 - 8.5	858	46.95	46.95	40,295
8.5 - 10	847	64.23	64.23	54,419
10 - 12	623	83.19	83.19	51,827
12 - 14	143	104.94	104.94	15,033
14 - 16	46	133.48	133.48	6,173
16 and over	19	169.77	169.77	3,226
Total Vessels	10940			

* includes personal watercraft registration

** excludes Hayling Island Sailing Club

785 Vessels @ £15.49 = £12,200

Less: 10% Commission = £11,000

*** Maximum charge for canoes, kayaks etc

Total Annual Dues 293,300

Add: Visitors Dues 7,600

Add: HISC 11,000

TOTAL DUES 311,900

Each 1% increase gives £2,900 extra income

AONB & ENVIRONMENTAL MANAGEMENT BUDGET 2009-10 & 2010-11

	Estimate 2009-10			Revised 2009-10			Estimate 2010-11		
	Environment £	AONB unit £	Total £	Environment £	AONB unit £	Total £	Environment £	AONB unit £	Total £
Expenditure									
Project budget	79,400		79,400	150,900		150,900	76,200		76,200
Sustainable Development Fund	61,700		61,700	60,000		60,000	60,000		60,000
HLF Project Budget			-			-			-
Solar Powered Vessel	25,200		25,200	23,500		23,500	23,900		23,900
Eames Farm			-			-			-
AONB Management Plan		8,000	8,000		6,700	6,700		2,500	2,500
	166,300	8,000	174,300	234,400	6,700	241,100	160,100	2,500	162,600
Non-project expenditure	208,600	207,000	415,600	189,400	202,900	392,300	209,900	208,500	418,400
Dell Quay Teachers	12,700		12,700	12,700		12,700	12,700		12,700
Total Expenditure	387,600	215,000	602,600	436,500	209,600	646,100	382,700	211,000	593,700
Income									
Grant Income									
Natural England - SDF	61,700		61,700	60,000		60,000	60,000		60,000
Natural England - projects			-	6,300		6,300			-
Natural England - AONB core costs		117,800	117,800		122,600	122,600		119,500	119,500
	61,700	117,800	179,500	66,300	122,600	188,900	60,000	119,500	179,500
Other Income									
Books & Publications	4,000		4,000	4,000		4,000	4,000		4,000
Donations	20,000		20,000	15,000		15,000	20,000		20,000
Third party contributions to projects	-		-	7,700		7,700	-		-
Passenger Dues	1,200		1,200	700		700	700		700
Rent income	8,800		8,800	22,500		22,500	23,600		23,600
Car Park Contribution	7,100		7,100	7,100		7,100	7,200		7,200
Investment Income	10,200		10,200	3,000		3,000	1,900		1,900
County Council Precept	222,200	97,200	319,400	232,400	87,000	319,400	227,900	91,500	319,400
Countryside Stewardship Scheme	10,000		10,000	700		700	700		700
Mini-bus hire	300		300	300		300	300		300
Terror sponsorship	2,000		2,000	2,000		2,000	2,000		2,000
Terror income	3,000		3,000	1,500		1,500	1,500		1,500
Harbour Walks	1,000		1,000	1,000		1,000	1,000		1,000
	289,800	97,200	387,000	297,900	87,000	384,900	290,800	91,500	382,300
Dell Quay Sales	300		300	300		300	300		300
Dell Quay Education Income	12,400		12,400	12,400		12,400	12,400		12,400
	12,700	-	12,700	12,700	-	12,700	12,700	-	12,700
Solar Boat Income	31,600		31,600	30,000		30,000	30,200		30,200
Total Income	395,800	215,000	610,800	406,900	209,600	616,500	393,700	211,000	604,700
Surplus on Income & Expenditure Account	-8,200	-	-8,200	29,600	-	29,600	-11,000	-	-11,000
Transfers to / from Reserves									
Transfer from Earmarked Environmental Reserve (2008-09 underspend)			-	-40,300		-40,300			-
Transfer to Eames Farm reserve	7,100		7,100	9,600		9,600	9,800		9,800
Contribution to Repairs & Renewals Fund	1,100		1,100	1,100		1,100	1,200		1,200
Surplus for year	-	-	-	-	-	-	-	-	-

RESERVES AND BALANCES**1. Repairs and Renewals Fund**

	£	£
Balance as at 1 April 2009		162,051

Transactions 2009-10

Revenue contribution	47,000	
Estimated cost of Solar Boat replacement batteries	-6,430	
Estimated interest receipts	2,190	42,760

Estimated balance at 31 March 2010		204,811
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Projected transactions 2010-11

Revenue contribution	49,700	
Estimated cost of RIB 1 refurbishment	-15,300	
Landrover	-21,000	
Catamaran outboard engines	-9,190	
Emsworth floating pontoon - pontoon	-10,510	
Van 2	-11,830	
EMS	-13,440	
Estimated interest receipts	1,890	-29,680

Estimated balance at 31 March 2011		175,131
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2. Self Insurance Fund

	£	£
Balance as at 1 April 2009		54,216

Transactions 2009-10

Revenue contribution	3,000	
Estimated interest receipts	670	3,670

Estimated balance at 31 March 2010		57,886
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Projected transactions 2010-11

Revenue contribution	3,000	
Estimated interest receipts	590	3,590

Estimated balance at 31 March 2011		61,476
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RESERVES AND BALANCES3. **East Head Defence Fund**

	£	£
Balance as at 1 April 2009		17,760

Transactions 2009-10

Contribution to East Head Coastal Issues Advisory Group	-400	
Estimated interest receipts	210	-190

Estimated balance at 31 March 2010		17,570
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Projected transactions 2010-11

Estimated expenditure	-10,000	
Contribution to East Head Coastal Issues Advisory Group	-400	
Estimated interest receipts	130	-10,270

Estimated balance at 31 March 2011		7,300
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4. **Chidham Bund Fund**

	£	£
Balance as at 1 April 2009		334,807

Transactions 2009-10

Estimated interest receipts	4,020	4,020
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Estimated balance at 31 March 2010		338,827
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Projected transactions 2010-11

Estimated interest receipts	3,390	3,390
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Estimated balance at 31 March 2011		342,217
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RESERVES AND BALANCES5. **Revenue Balances**

Balance as at 1 April 2009	£	£
		167,100
<u>Transactions 2009-10</u>		
Estimated surplus on Conservancy	5,900	5,900
	<hr/>	173,000
Estimated transfer to Development Fund		12,930
Estimated balance at 31 March 2010 representing 10% of budgeted 2010-11 gross expenditure		<hr/> 160,070

CHICHESTER HARBOUR CONSERVANCY

29th OCTOBER 2009

QUARTERLY REPORT BY MANAGER & HARBOUR MASTER

1. General

- 1.1 It has been a successful and happy year in the harbour and AONB, both have been enjoyed to the full. There have been no major incidents to date and the Conservancy's stewardship and administration of the area continue to run smoothly.

HARBOUR

2. Eastoke Beacon

- 2.1 The proposal to establish a new, replacement beacon at Eastoke Point, slightly further to the East, has been reviewed pending the production of a new Eastoke Beach Management Strategy. It is hoped that the new strategy will promote the recycling of greater quantities of shingle than at present from the spit at Eastoke Point in order to stop it growing into the main navigable channel at the harbour entrance. In the meantime it is proposed to establish a buoy rather than a beacon to mark the extent of the spit and this will make it easier to respond to its frequent and quite significant movement.

3. Sandhead Dredge

- 3.1 The Conservancy commissioned a report from HR Wallingford Ltd to establish whether the proposed plough dredge of the Sandhead Bank would have a damaging impact on the environment of the harbour and oyster stock in particular, whether the dredge will work and how long it is likely to last before a further dredge is required. Although they are unable to assess how long the bank will remain at its dredged depth, the report identifies no adverse environmental effects and it is judged that a plough dredge should achieve the aim provided there are no surprises in the composition of the sub-strata of the bank.
- 3.2 The report and a copy of the Conservancy's proposals have been forwarded to Natural England and Sussex Sea Fisheries. We await a response and subject to no objections being raised by them, the dredge and changes to the aids to navigation will be undertaken before the start of the next sailing season.

4. Dredge of Approach Channel to Birdham Pool

- 4.1 The dredge of the approach channel to Birdham Pool started on 6 October and is due to be completed by the end of the month. The dredged material will be disposed of at the Nab Tower spoil grounds.

5. Personal Water Craft (PWC)

5.1 Arising from an appeal against the findings of court case in 2006, following a serious accident involving two PWC or jetskis, PWC were no longer defined as a ship under the Merchant Shipping Act and accordingly were not subject to the International Regulations for the Prevention of Collisions at Sea.

5.2 A proposed amendment of the Merchant Shipping Act to correct this serious anomaly has recently been the subject of a Department for Transport consultation. The proposal has received overwhelming support from the shipping industry and the maritime leisure sector and the signing of the 'Merchant Shipping (watercraft) Order' by the Secretary of State is eagerly awaited.

6. Prosecutions

6.1 There have been two prosecutions for speeding in the harbour this quarter and there is one still pending. Fines ranged from £50 to £350 and in both cases costs of £500 were awarded to the Conservancy.

7. Hayling Island Beach Renourishment

7.1 The renourishment of the beachfront at Hayling Island to improve the sea defences was completed on 3 August 2009. Some 60,000 cubic metres of shingle was dredged from an offshore site and sprayed onto the beach. This is a significant quantity of material and the Conservancy will monitor its fate, as we remain concerned it will be transported into the harbour and may cause shoaling of the navigable channels.

8. Mooring Maintenance

8.1 The workshop team have started the winter mooring maintenance programme and the perfect weather for the task during the Indian Summer at the end of September has put them ahead of schedule.

AONB

9. Planning

9.1 Havant Borough Council has produced the Draft Core Strategy for the Local Development Framework, setting out the planning policy framework for Havant Borough until 2026. It outlines the vision for the area, sets broad policies for guiding growth, and identifies broad locations and 'strategic sites' for new housing, employment, other development and infrastructure.

9.2 The Conservancy submitted a robust consultation response, which was presented at the July Planning Committee. Many elements of the Draft Core Strategy were considered to be robust and supportable, however the Chichester Harbour AONB designation, which covers a significant proportion of the borough's coastal area, was not sufficiently acknowledged or prominent within the plan as a whole, in particular in the main strategy. This was felt to be a serious omission, which could only be overcome with the inclusion of a dedicated, locally specific Strategic level

and Development Management AONB policy to appropriately acknowledge and reflect the weight of the designation, as confirmed at both national and regional planning policy level. Failure to do this would in our view render the Strategy unsound and inconsistent with advice contained in the South East Plan. It would also fail to fulfil the Council's duty of regard under Section 85 of the Countryside and Rights of Way Act 2000.

- 9.3 The Conservancy also responded to a draft report on the Landscape Sensitivity Analysis for the West Sussex Low Carbon Study. This study attempted to identify the capacity for landscapes in the County to accommodate wind turbines and energy crops. Our main observation was that the report did not adequately distinguish the AONB from the surrounding character areas and felt that increased weight should be given to the designation. In particular, we explained that in a flat landscape, tall features such as wind turbines would be visible over great distances, so that developments in the neighbouring coastal plain may have a significant visual impact on the landscape of the AONB.

10. Access

- 10.1 The Conservancy's two full time Countryside Rangers and seasonal footpath Ranger have had a busy and successful summer maintaining the 92km network of public footpaths in the AONB. The network has been maintained to a very high standard and we have received positive feedback from users.
- 10.2 A pilot study is being developed to undertake a Condition Assessment of shoreline footpaths within the AONB. Working in partnership with the Strategic Regional Coastal Monitoring Programme at Worthing Borough Council, survey work is due to start in October 2009. This project will provide baseline data on the condition of our coastal footpaths and form the basis for prioritising our footpath improvement programme over future years.
- 10.3 The first stage of a survey has been carried out to investigate the use of public footpaths by cyclists. Data was gathered at three sites in the AONB at peak times in August, with further off-peak data to be gathered during October. The survey will record how many cyclists are using the shoreline public footpaths, which are designated for users on foot only. This information will help to inform an awareness raising campaign to promote the appropriate use of footpaths in the AONB.

11. Environmental Projects

- 11.1 Fishbourne Meadows is a county wildlife site managed by Chichester Harbour Conservancy. The site was enclosed with new fencing in July 2009 to secure the site for grazing cattle. A herd of 14 young beef cattle was introduced to the site under licence to a local grazier. The cattle have grazed the site over the summer to maintain the wet grassland habitat and encourage the southern marsh orchid population to thrive. The cattle are part of the Three Harbours Beef scheme, a cooperative which delivers a high quality product to local customers whilst benefiting both farmers and wildlife in the AONB.

11.2 The study of Harbour Seals is now entering its second phase. Five animals were fitted with tags, which have now been shed during the annual moult. We managed to recover one of the tags from the Stocker Bank. The data generated from the tagging project is being collated and analysed, and will be cross-referenced with information from sub-tidal survey of the seal's feeding areas. This work is being coordinated by the Wildlife Trust's South East Marine Programme.

11.3 A section of public footpath at the eastern shore of the Bosham Peninsula has recently been upgraded to improve access for walkers. The area previously became flooded and often impassable in winter months, and the new surface will offer year-round access. A planning application has been submitted for consent to carry out sea defence repairs and footpath surfacing at a section of public footpath immediately south of Thorney Island Sailing Club. The works will be carried out in partnership with Defence Estates, Natural England and West Sussex County Council.

12. Maybush Copse

12.1 Maybush Copse (formerly referred to as Land at Cot Lane) is an 8-acre site within the AONB formerly used as a brick works, rubbish tip and caravan site. The site was successfully purchased by Chichester Harbour Trust on behalf of the local community with funding support from Chichester Harbour Conservancy, Chichester Harbour AONB Sustainable Development Fund, and community fundraising. A new group – the Maybush Copse Friends – has now been established with an adopted constitution. The Friends will be responsible for the future management of the site, supported by Chichester Harbour Conservancy and the Trust.

12.2 The Conservancy will commission an ecological survey of the site and engage consultants to produce a site design and management plan. The community (represented by the Friends group) will be actively engaged in creating the site design, and in undertaking practical conservation management. The vision for the Copse is to create a new community woodland with areas of open space for public enjoyment and amenity.

13. Information and Interpretation

13.1 Work is nearing completion on the revised Conservancy website which was launched in August. Feedback to date has been very positive with users finding it easier to access information and navigate around the site.

13.2 The Coastal Heritage Display at the Spring Arts and Heritage Centre in Havant is now complete with a launch event on 2nd October 2009. The new display area provides interactive and visual displays for children and adults including projecting microscope, sea life mini-aquarium and other informative displays. This is a permanent exhibition that will be accessed by the Centre's 100,000 annual visitors that will include groups from local schools. The project aims to raise awareness of the special qualities of the AONB and to promote sustainable activities. The project was jointly funded through Chichester Harbour AONB Sustainable Development Fund, Chichester Harbour Conservancy, the Friends of Chichester Harbour and Langstone Harbour Board.

MISCELLANEOUS

14. Staffing

14.1 Gary James, the new Education Officer, started with the Conservancy on 1st September 2009 and members had the opportunity to meet him during the Annual Tour. Jean Lyle, Deputy Education Officer, has taken the decision to retire from the Conservancy at the end of November 2009 and the recruitment process has commenced.

15. Hayling Yacht Co – Works Licence

15.1 The Hayling Yacht Co in Mill Rythe, Hayling Island have resubmitted their planning application and Works Licence for an increase in the number of pontoon berths and extensive building works on the landward side of the yard. The planning application and works licence need to be considered in tandem and it is proposed that the Planning Committee are delegated the responsibility for considering both the planning application and works licence. The Conservancy is requested to approve this proposal.

16. Legal

16.1 A summary of legal work being undertaken by the Conservancy's solicitors is at Annex A.

John Q Davis
Manager & Harbour Master

Chichester Harbour Conservancy

29th October 2009

Legal Report

SUBJECT MATTER	CURRENT PROGRESS
Land at Chidham CNS.20/6(12)	Church Commissioners comments on plans received and sent on to Bond Pearce
Lease of Emsworth Channel	Confirmation of plan given to Bond Pearce. Engrossment of Lease should now be circulated once clean plan received
Eames Farm	Former tenant of farmhouse has been rehoused, and steps are being taken to secure the property temporarily pending refurbishment and letting at a commercial rent.
Easement at Westlands	Meeting held at the Harbour Office to progress matters. Agreed that there should be one deed for each member and all the post completion matters will be dealt with by CMS. Revised draft issued to CMS
Dell Quay Sailing Club	Draft Deed of Rectification. Conservancy comments need to be incorporated in draft document and approved by DQSC - being actioned
Cable Easement at Hayling Island	Now completed

CHICHESTER HARBOUR CONSERVANCY29th OCTOBER 2009EDUCATION – ANNUAL REPORTREPORT BY THE MANAGER & HARBOUR MASTER**1 Introduction**

This paper reports on the Education Service and the Interpretation Programme for the period 1st September 2008 to 31st August 2009.

2 Education**2.1 Overview**

It was reported last year that Government is beginning to underwrite the importance of learning outside the classroom and has introduced national structures to support and regulate environmental learning more effectively. Ministers are also now realising the importance of cross curricular teaching at every level and, most significantly of all, have begun to focus more closely on inclusion and the social and emotional aspects of learning.

The growing acknowledgement at national level that effective learning does not just happen in the classroom and includes not only the understanding but the personal development of each child, will eventually positively affect diverse social and health issues in the UK. In addition, from the point of view of caring for Chichester Harbour, a more enlightened approach in education at national level will begin to impact on the sustainability of the natural environment. This is because the long term care of the Harbour and other precious AONBs is as much about the attitude of successive generations as their understanding.

It is many years since Chichester Harbour Conservancy first identified the importance of fostering not only understanding but also a sense of guardianship among students of all ages. This far sighted approach has been wholeheartedly adopted during the years in which the Harbour Education Service has been developed and its highly professional and committed teaching team is currently well placed to accommodate all the changes which are now beginning to be introduced by Government.

There have been a number of significant changes relating to the work of the Education Service in recent years. The appointment of a second contract teacher and an administrative assistant together with the introduction of increased and more flexible funding has produced profound beneficial effects for the service. At the beginning of 2009 the team moved to the excellent new office space above the classroom at Dell Quay. At around the same time the electronic data systems were centralised at the Harbour Office. As a result there has been even more effective input from the team of hourly paid teachers who produce a great deal of innovative work. Current projects continue to reflect the Education Service priorities and are often self-generated and perpetuated by the team teachers.

The retiring Education and Community Officer, John Tierney, pointed to these advances when he remarked that, as he was leaving, the service appeared to have really 'arrived.' He added that these were fitting farewell landmarks in the decade or so of rewarding and exciting development with which he had been involved.

2.2 Projects

In the context of the Field Visits and Outreach Programmes, there has again been a slight increase in the number of preliminary and follow up visits to local primary and secondary schools, designed to enhance the value of field trips in the AONB.

Continuing Projects:

- Active Citizenship programme for local secondary SEN students
- Sea Chests – marine related resources for local primary schools
- Get Afloat – providing solar boat trips for disadvantaged groups
- Junior Conservancy with two sessions this year
- Isolated Action Group – educational visits for the isolated elderly
- Use of the new permissive pathway at Dell Quay

New projects:

- Development of new and exciting presentations and workshops
 - Greenshank migration story roadshow
 - History workshop
 - Sustainability roadshow
- Art and photography sessions with secondary school students
- Information and publicity pack produced for the Education Service
- Recycling and composting at Dell Quay
- New ponds and surrounding area at Dell Quay
- Bird club at Chidham School (Migration story) – eight sessions

2.3 Statistics

The number of student sessions (the period of contact with each student for a half day) for the academic year 2008/2009 was 8251.

A summary of numbers of educational field trips and visits is found at Annex A.

2.4 Future priorities

- Work towards the Learning Outside the Classroom quality badge
- Review Health and Safety and Child Protection procedures
- Further develop curriculum activities aimed at secondary age students
- Develop cross-curricular field trips programmes
- Introduce consistent elements in teaching delivery
- Rationalise and develop the outreach programme
- Develop the educational use of 'Solar Heritage' as a floating classroom
- Increase the diversity of harbour locations in educational use
- Develop the Education Web Site
- Establish efficient administration systems
- Install web cam and weather station available for educational use

- Develop programme of curriculum and professional development involving team teachers as a group
- Map all activities to the National Curriculum
- Review charging structure

2.5 Community and other Links

All members of the Environment Team have strong community links which are reported elsewhere to the Conservancy. This section of the report summarises the Education Service's community links which it is proposed to integrate further into the wider Environment Team.

During 2008/2009 the Education Service maintained working links with local organisations including Manhood Peninsular Community Forum, Bourne Community Forum, Manhood Peninsular Partnership and the Local Strategic Partnership. Contacts have also been maintained with organisations including the Hampshire Rangers, the National Trust, Pagham Harbour Reserve, Minstead Study Centre, Staunton Park and Portsmouth Outdoor Centre.

The Education Service has been represented nationally at the Annual Conference of the National Association of Field Studies Officers (NAFSO). The Education Service was represented at the launch of Sustainability and Environmental Education (SEEd) at the House of Commons and remains linked with this organisation. At regional level the Education Service has again been represented at South East Sustainable Schools Network (SESSN).

At county level the teaching team continues to be associated with the West Sussex and Hampshire Environmental Education Groups and maintains a link with the Hampshire Outdoor Forum. The Conservancy continues to be represented at environmental education exhibitions of both counties. This year an Open Day was held at Dell Quay for West Sussex teachers and environmentalists.

Contact has been maintained with County Inspection and Advisory Services and Health and Safety teams.

The Education Service has worked with agencies coordinated by the Local Strategic Partnership including Action in Rural Sussex, Social Services, Age Concern, Help the Aged and Care Homes to organise educational 'days out' in the AONB for isolated elderly people. The Education Service was represented on the Chichester District Isolation Action Group, a part of Action in Rural Sussex, who meets regularly at Dell Quay.

2.6 Special Educational Needs

The Education Service continues to support groups of students who have special educational needs or who are disadvantaged. The 'Get Afloat' fund has proved successful, with ten organisations accessing the funding, and is again being continued.

The Education Service continues to liaise with the Portsmouth University 'Wider Participation' group to identify disadvantaged young people from Portsmouth and other Hampshire settings who could benefit from 'Get Afloat.' A Hampshire Pupil Referral Unit for secondary aged young people continues to make regular use of the educational facilities at Dell Quay.

Assisted by the Education Service, a Hampshire special school for students who have disabilities has again run two six week programmes of 'active citizenship' in the harbour. Here, as elsewhere, Harbour Rangers have been kind enough to lend full support.

The Education Service has worked with staff from Havant Council Urban Regeneration Scheme, Havant Arts Centre and Chichester Festival Theatre Education Department to provide resources for young people in the area who are disadvantaged.

2.7 Staffing

Chichester Harbour Conservancy Education Service currently employs nine qualified teachers. Two are permanent staff members and seven are hourly paid.

There are eight education service volunteers who have again provided invaluable assistance in the context of both the field trips and the outreach programme. They bring a range of skills to the service and contribute in a variety of ways to increase the diversity and quality of the service.

In 2008/2009 six team teachers were available for the whole year. They contributed hugely to development work, alongside their regular Education Service commitments. Some examples are given below.

- Fran Davies - has been developing some visual resources for the classroom and is leading on revising the delivery of some of the school roadshows and workshops.
- Jane Fremantle – has been developing a Harbour History workshop, taking an interactive presentation with historical artefacts into local schools.
- Jane Latawski – has been working with six local schools (three primary and three secondary) on the Earth, Air and Water art festival. This has involved art workshops based at Dell Quay exploring human impact in Chichester Harbour.
- Alison Parsons - has been defining activities more clearly to dovetail with the National Curriculum. She has created activities to coordinate with coastal topics particularly from the Key Stage 1 and Key Stage 2 practical geography curriculum.
- Bridget Sherwood – has taken on the Junior Conservancy days, offering children the opportunity to consider a real environmental issue and take it to debate in role at County Hall
- Ruth Street – has been working with Chidham School to develop a Harbour Education programme integrated into their curriculum involving field trips and an after school bird club.

2.8 Income and Expenditure (for the academic year 2008/2009)

Income from the field trips and outreach programme was almost £14000. Expenditure on Team Teachers' hours was just under £8500, giving a surplus of about £5500 which goes to offset the costs for permanent staff member salaries and building administration costs. Generous financial support from the Friends has enabled new education equipment and resources, such as a classroom set of binoculars, to be purchased.

Fees were held at £3.50 per head for a full day visit and £2.50 per head for a half day. Discretionary minimum charges are currently £80 for a full day field visit, £55 for a half day, £100 for a full day workshop, £75 for a half day road show and £30 for a school, college or interest group talk.

When the minibus is used for school visits a charge is made to the school which goes to offset petrol and running costs.

2.9 Dell Quay Education Centre

The Education Centre at Dell Quay continues to be valued by the local education community and was again particularly busy during the summer season.

The move to the new office was successful and occurred without significant difficulty. During the move Dell Quay Sailing Club kindly allowed Conservancy staff to use kitchen and toilet facilities and to place equipment in the Grainstore. The new classroom computers and projection equipment have operated effectively throughout the year and internet access is now much more reliable.

The path north from Dell Quay has been greatly improved. This facility together with the permissive path allows improved access for younger children and students with disabilities. There are now many species in the two new ponds and during the summer a grass snake took up residence alongside the path. There is a picnic site for the children and interactive trails are planned near the existing path and in the wooded area beyond the northern gate.

The Sea Chest programme remains popular with local schools. Seven chests currently remain fully operational. The chests themselves are in excellent condition and there are plans to restock the three which are currently out of use. Partner organisations continue to contribute educational resources to the programme.

2.10 Curriculum

The issue of sustainability remains a central focus and the education team continues to improve resources to teach this complex subject. Our collection of working models of tide and windmills, the solar boat, the wind generators and solar panels have been put to increasingly effective use during sustainability roadshows. To date the route into the subject has been marine technology with a focus on the study of engines in the marine environment.

This approach has proved extremely effective and works with students of all ages, allowing younger children to focus on basic concepts while older students are able to consider effects of pressures on the harbour environment in particular as well as on global issues. At all levels the emphasis is invariably on enjoyment though the underlying learning objectives remain as serious as ever.

Coastal heritage remains a focus for interest. The Education team is closely involved with the development of the Coastal Heritage display at Havant Arts Centre. In the early stages of the project, links will be established with the rich heritage of the Dell Quay shoreline in particular. There are plans to further research historic sites near Dell Quay and to track the work of archaeologists in the area. The team remains in contact with the British Historical Association in a project to draw attention to the significance of events at Dell Quay during August 1940 and to utilise the film 'Living Links' more effectively.

The Education Service has again contributed to the West Sussex County Council programme of enrichment days for children who are 'Gifted and Talented' and is this year expanding this programme. The teaching team is also involved with the development of a local consortium of schools offering services for 'Gifted and Talented' youngsters. The themes for the field trips are now harbour ecology, history, management and art.

Links with the local farming community remain a priority and work is ongoing to establish cooperative farm visits with a focus on environmental issues.

The outreach programme continues to develop and remains popular with teachers in Hampshire and West Sussex. Conservancy teachers continue to devise new workshops and roadshows using an increasing variety of media to engage the interest of students. The minibus and trailer have again proved ideal for transporting staff and large amounts of equipment in support of the outreach programme. The team continues to promote the outreach programme out of season in particular, to encourage a more continuous programme throughout the year.

A central focus for staff training has again been to improve teaching skills at secondary level in particular. More harbour teachers are now equipped to lead groups at GCSE and A level. Differentiation for students at primary level also remains a priority as does the mapping of all activities to the National Curriculum.

2.11 Student Projects

Extended work experience placements continue to be discouraged and alternative limited visits have again been offered. The work experience student who joined us during the summer made an excellent contribution. He had good local knowledge which he was pleased to share with the children. This year a PGCE student teacher was again attached to the education service, his relevant specialist skills offered much to the work of the teaching team.

Statistics for Education Report at Annex A

3 INTERPRETATION PROGRAMME

3.1 Programme of Guided Walks and Activities

During this year 71 (65 last year and 55 the year before) events were held by the Conservancy and 4 (9 last year and 7 the year before) by the Hampshire County Council Rangers. We also attended both days of the Hampshire Water Festival in Staunton Country Park and the RNLi Hayling Island Open Day. Excluding the Hampshire Rangers' walks, the Water Festival and RNLi day, we met with 1818 people (2208 last year (a Working Boats Year when attendance numbers go up) and 1298 the year before), giving an average of 26 attendees per event (33 last year and 24 the year before). Overall attendance was good despite a third summer of wet and windy weather and rather over-cautious weather forecasts which, did seem to affect numbers attending some of our events. Of the 24 bookable events, 16 were fully booked.

The best attended events included:

- Introduction to Harbour Bird Watching
- Beach Treasure Hunt and RNLi station visit
- How to be an Archaeologist
- Introduction to Fishing
- Festival of Harbour Walks
- Geology of Two Harbour Churches
- Earth Air and Water (including groups from six local schools: Manhood, Chichester High School for Girls, St Anthony's School and Warblington School)
- Little Cockles (families with children up to 5 years) : Hedgehog Homes and Harbour Puppets
- Cathedral To the Church Walk

Fully booked (where numbers are limited) events included:

- Bird Watching By Solar Boat
- Harbour Farm Walk
- Photography
- Stream Walk
- Two Villages and A Ferry Walk
- Splash Walk
- Evening Solar Boat trip and Walk
- Egg and Shell Hunt
- Festival of Harbour Walks 2nd day Nutbourne to Fishbourne
- Mud Hunt

The three-day format was repeated for the Festival of Harbour Walks after the success of its reintroduction last year, keeping to just one coach journey per day (rather than the original two a day) and starting on Hayling Island from St Peter's Church in Northney. Over the three days we met with 103 different walkers, some walking on just one day and others walking two or all three days in Chichester Harbour.

The classroom at Dell Quay was closed for refurbishment in July 2008 and events that were normally held in the classroom were based, by kind permission from Nigel Roper and Team, at the RNLI Station on Hayling Island. These included: Introduction to Bird Watching (a huge turn out of 58) and the Harbour Creekies session in September looking round the lifeboat station. The classroom re-opened in January 2009.

The third Earth, Air and Water initiative supported by the Friends of Chichester Harbour was well received once again, and pupils from six schools took part with special days at the classroom in Dell Quay supported by the Friends of Chichester Harbour. These schools were:

- Warblington (secondary)
- Oaklands RC, Waterloo (secondary)
- Chichester High School for Girls (secondary)
- Funtington Primary
- Emsworth Primary
- Bosmere Primary

This year for the first time the exhibition was to be held at Emsworth Museum throughout the month of October 2009 (museum open at weekends).

The minibus was used to support all the Harbour Creekies sessions once again, and although numbers are still low to use it, it was well received by those that do and allows people who do not have a car to visit locations in the harbour they would otherwise not be able to reach.

It was decided to replace the 'Chichester Harbour Without a Car Week' initiative by making sure that many events throughout the year were held on days and at times so that attendees could have the choice to arrive by public transport. The Cathedral To The Church Walk was well attended and entailed a public bus ride back to the start, the feedback reporting that this was considered a novelty and a rare treat for many of the walkers.

The Hampshire Rangers held their regular events (Sandy Point, Bird Watching at Langstone) until January 2009, but then had to stop due to changes in the County staffing set up. Pete Potts is the new manager and has offered to lead the events once again, in 2010.

3.2 Talks and Walks to Community Groups

Talks and walks were held for 24 (24 last year) community groups during the year, meeting with a total of 990 people (854 last year), giving an average of 41 per booking. Bookings were from groups including The WI Sussex Conference, Brook Meadow Group AGM, Emsworth Sailing Club, Chidham WI, Denvilles WI, Chichester Carriage Driving for the Disabled Group, Chichester Scouts and Chichester Guides.

3.3 Student Work Experience

This year our work experience student was from The Bourne School, Scott Ubsdell. Scott joined us for 5 days work during the period 11-18 July and helped with guided walks, school field trips and the rangers' practical tasks.

3.4 Strategy for Activities Programme and Community Bookings for the year ahead

- Continue with the current annual programme of guided walks and activities which covers the period up to the end of March 09
- Continue to support the Harbour Creekies meetings with a return minibus trip (sustainable transport initiative) from Chichester (Havant when on Hayling Island),
- Plan the next season's annual programme to be similar to this year and continue to focus on utilising the harbour's unique opportunities such as bird watching, family events on the shoreline and guided walks including the Festival of Harbour Walks
- Continue to charge a nominal fee only for events that need to have numbers limited for health and safety reasons.
- Double up the very popular Mud Hunt and Stream Walk sessions to have two of each per year to cope with numbers wanting to attend.
- Reintroduce the Mud Rescue (Coastguard demonstration) and the Sunset Walk
- Working Boats Festival, held bi-annually, will be arranged for Easter Holidays 2010.
- Continue to respond to requests for talks to community groups, with a limit to the number of sessions given free of charge as follows: Judi Darley (16), Ai Beckett (3), Ed Rowsell (3), Nicky Horter (3). When talks are given free of charge the community groups are invited to give a donation to the Friends of Chichester Harbour.
- Fees for guided walks for community groups (outside published programme) to be kept at a low level of £1 per head, minimum £15 per session up to 2 hours duration.

Statistics for the Interpretation section of the Education Report are at Annex B

Recommendation

- 4.0** The Conservancy is recommended to note the contents of the Education and Interpretation Annual Report.

Annex A Statistics for Education Report Sept 08 - Aug 09

School Visits Key Stage 1 and 2

Barncroft	St James' CE Coldwaltham
Bosham	St James' Elsted
Chidham	St John's Redhill
Churchers College	St John's Rowlands Castle
Cleves	St Joseph's RC
Copthorne Fairway Infants	St Jude's CE Portsmouth
Downview	St Jude's Surrey
Dunhurst	St Mary's Bognor
Edward Bryant	St Mary's E Grinstead
Emsworth	St Michael's
Fishbourne	St Paul's
Front Lawn School	St Peter's Cowfold
Funtington	St Peter's Waterlooville
Lancastrian	Seal
Langstone Juniors	Sidlesham
Lavant House	Singleton
Little Ealing	Southbourne Infants
March	Stakes Hill
North Heath	Stamshaw Juniors
North Mundham	The Glade Infants
Northgate House	The Roche
Park Gate	Thorney Island School
Parklands	Warren Park
Portsmouth Outdoor Centre	West Dean
Purbrook Juniors	Westover
Rose Green	WSCC Gifted and Talented
Rowner Infants	Wisborough Green
	Woodlea

Visits Key Stage 3, 4, sixth form and further education

Bognor Regis Community College	LLDAM
Chichester High School for Girls	Oaklands RC
College Sevigne (from France)	Petersfield School
George Abbot	Sussex Downs College
Greenford High School	Trinity School
Lancing College	University College Chichester
Latymer	University of the 3 rd Age
Lavant House	

Disadvantaged, Special Educational Needs and other groups

Aldingbourne Trust	Home Educated
Beavers and Brownies	Littlegreen School
Chichester Stroke Club	LSP Isolation Action Group
Fordwater SLD	Lord Wilson School
Glenwood	Priory Rotary Club
Havant Dance Group	St Anthony's Woodlands PRU
Highshore	

Statistical Summaries

<p>2003/2004 5933 sessions 10 SEN/Disadvantaged visits 10 solar boat school trips</p>	<p>2004/2005 7419 sessions 66 SEN/Disadvantaged visits 16 solar boat school trips 70 visits at secondary level 58 visits at primary level</p>
<p>2005/2006 8790 sessions 122 SEN/Disadvantaged visits 12 solar boat school trips 70 visits at secondary level 70 visits at primary level</p>	<p>2006/2007 7145 sessions 96 SEN/Disadvantaged visits 12 Solar Boat trips 90 visits at secondary level 63 visits at primary level</p>
<p>2007/2008 8533 sessions 83 SEN/Disadvantaged visits 24 Solar Boat trips 104 visits at secondary level 88 visits at primary level</p>	<p>2008/2009* 8251 sessions 20 SEN/Disadvantaged visits 26 Solar Boat trips 44 visits at secondary level 97 visits at primary level</p>

* The difference in secondary and SEN figures are mostly accounted for by Fordwater school (secondary SEN, DofE sessions) which stopped coming in 2008/2009 (change of staff). They had previously attended twice a week for most of the year (53 visits in 07/08) building up each year since 05/06.

Total visits 163

97 (60%) primary 44 (27%) secondary 22 (13%) adult

Total sessions 8251

5892 (72%) primary 1508(19%) secondary 756 (9%) adult

**Annex B Statistics for Activity Programme and Community Group Bookings
Sept 08 to end August 09**

Sun 7 Sept	Photography Review	7 (from 29 Jun, fully booked)
Wed 10 Sept	Harbour Creekies: RNL Station	14
Fri 12 Sept	Heritage History Walk	40
Sun 21 Sept	Beachwatch Survey	30
Wed 24 Sept	Two Harbours' History: World War II	32
Thur 25 Sept	Sandy Point Nature Reserve	Hants Rangers
October	Earth, Air and Water exhibition at Pallant House Gallery	several hundred
Sat 4 Oct	Private Viewing for Exhibition	28
Wed 15 Oct	North Common and Gutner Point	Hants Rangers
Sat 25 Oct	Havant to Emsworth Walk	7 bad weather forecast
Tue 28 Oct	Little Cockles: Hedgehog Homes and Snail Hunt	60
Wed 29 Oct	Woodland Coppicing	7
Sat 1 Nov	From The Cathedral To The Church Walk	7 wet weather
Sat 8 Nov	Introduction to Harbour Bird Watching	58
Wed 12 Nov	Harbour Creekies: Archaeology	30
Sun 16 Nov	Joan Edom Bird Walk at Nutbourne	37
Sat 22 Nov	Bird Watching By Boat	cancelled (engine)
Fri 28 Nov	Sandy Point and Black Point Bird Watching	Hants Rangers
Sat 29 Nov	Bird Watching By Boat	30 fully booked
Sun 7 Dec	Bird Watching at Cobnor Point	35
Sun 14 Dec	Bird Watching at North Common	5
Wed 31 Dec	End of Year Walk at Nutbourne	32
Sat 3 Jan	Bird Watching at West Wittering	20
Sun 11 Jan	Bird Watching By Boat	30 fully booked
Tue 13 Jan	Bird Watching Langstone and Warblington	Hants Rangers
Wed 14 Jan	Harbour Creekies: Conservation Matters	13
Sat 17 Jan	Bird Watching at Nutbourne	24
Sun 25 Jan	Bird Watching at Fishbourne	22
Sat 31 Jan	Bird Watching By Boat	30 fully booked
Sun 1 Feb	Photography Day	17
Sun 8 Feb	Bird Watching at Emsworth	21
Sat 14 Feb	Bird Watching by Boat	30 fully booked
Mon 16 Feb	How To Be An Archaeologist	58
Tue 17 Feb	Little Cockles: Puppet Show	35
Thur 19 Feb	Bat and Bird Boxes	31
Sun 22 Feb	Bird Watching North Common	23
Sat 28 Feb	Bird Watching By Boat	30 fully booked
Wed 11 Mar	Harbour Creekies: Boating in the Harbour	11
Sat 14 Mar	Chidham Circular Walk	14
Sun 29 Mar	Photographic Review	8
Sat 4 Apr	Harbour Shoreline from Emsworth Walk	22
Sun 5 Apr	Earth, Air and Water: Environmental Art	4
Mon 6 Apr	Egg and Shell Hunt	38 (fully booked)
Sat 11 Apr	Sunrise Beach Walk	9 (wet weather)
Wed 15 Apr	Harbour Fish in Willow	9
Thur 16 Apr	Beach Treasure Hunt and RNL visit	100
Sat 18 Apr	Thorney Island Walk	21
Sun 19 Apr	Earth, Air and Water: Digital Photography	24
Sat 25 Apr	Harbour Channel Hopper Walk	9 (wet weather)
Sat 9 May	Intro to Fishing	25
Mon 11- Thur 14 May	Festival of Harbour Walks:	
Mon 11	Langstone Harbour	32
Tue 12	Northney to Nutbourne	30
Wed 13	Nutbourne to Fishbourne	40 (fully booked)

Thur 14	East Head to Fishbourne	33
Sat 23 May	Sandy Point	14
Tue 26 May	Splash Walk	25 (fully booked)
Wed 27 May	Little Cockles: Lifeboats	42
Fri 29 May	Earth, Air and Water: Flotsam & Jetsam	24 (fully booked)
Sat 30 May	Harbour Farm Walk	44 (fully booked)
Sun 7 June	Earth, Air and Water: Photography Day	20 (fully booked)
Tue 9 June	Wildflower Walk	16
Wed 17 June	Evening Boat Trip and Walk	47 (fully booked)
Sun 21 June	Northney Explorer Walk	15
Tue 23 June	Wheelchair Path at Itchenor	3
Tue 30 June	Evening Walk with Moth Trapping	36
Tue 7 July	Sea Shanties and Jug Band	30 (fully booked)
Sat 11 July	Two Villages and a Ferry Walk	31 (fully booked)
Wed 15 July	Thorney Heritage Walk	26
Sat 18 July	Harbour Early History for Families	8
Sat 25 July	Hampshire Water Festival	several hundred
Sun 26 July	HI Lifeboat Station Open Day	several hundred
Tue 28 July	Stream Walk	30 (fully booked)
Wed 29 July	Earth, Air and Water: Driftwood Sculpture	7
Sat 8 Aug	Cathedral To The Church Walk	36
Tue 11 Aug	Mud Hunt	32 (fully booked)
Sun 16 Aug	Geology of Two Harbour Churches	24
Sat 22 Aug	EAW: Preparing Your Work for Display	4
Sun 23 Aug	Photography Review	12 (from 7 June fully booked)
Wed 26 Aug	North Common and Gutner Point	20

TOTAL 1818

71 events

Talks and Walks for Community Groups September 08 to end August 09

9 Sept	Chichester Townswomens' Guild	25	Judi
2 Oct	East Wittering Thursday Group	40	Judi
6 Oct	Horsham Nat History Society	60	Ed
8 Oct	Brook Meadow Group AGM	60	Judi
23 Oct	Emsworth Valley U3A	104	Nicky
24 Oct	Ferring Conservation Group	50	Ed
21 Nov	HISC Ladies' Lunch Club	20	Nicky
21 Jan	Chichester Carriage Driving for Disabled	20	Judi
14 Mar	WI Sussex Conference	178	Judi
1 April	Denvilles WI	50	Judi
22 Apr	HISC	30	Nicky
1 May	Donnington Hort Society	35	Judi
8 May	St George's Ladies, Chichester	20	Judi
12 May	Emsworth Sailing Club	67	Ed
21 May	Mothers' Union Emsworth	20	Judi
21 May	NOVA Midhurst	10	Judi
27 May	South Western Naturalist Union	25	Judi
9 June	Chidham WI	30	Judi
23 June	Southbourne Beavers	23	Bridget
24 June	Chichester Scouts	25	Fran
24 June	Chichester Guides	23	Judi
24 June	Priory Rotary	25	John T
1 July	Chi Carriage Riding for Disabled	25	Judi
2 July	Chichester Stroke Club	25	John T

TOTAL 990

24 Talks and Walks

CHICHESTER HARBOUR CONSERVANCY

29th OCTOBER 2009

REPORT BY MANAGER & HARBOUR MASTER

APPLICATION FOR WORKS LICENCE

SITE ADDRESS: **19a Salterns Lane, Hayling Island PO11 9PH**

DEVELOPMENT: **Creation of dock structure fronting harbour**

Background

This is a retrospective application for a dock structure which is situated at the eastern end of the rear garden of 19a Salterns Lane, Hayling Island, adjoining the Harbour.

The work carried out consists of six upright wooden posts set into the foreshore, adjacent to the stepped concrete defence at the end of the garden, with horizontal wood cladding, and decking between the uprights and the garden wall. The structure is six metres in length, and the materials are a natural colour timber.

The applicant has provided a letter from Havant Borough Council which states that, although it is likely that planning permission would have been required for the works, given their seemingly limited impact no further action by the Council is anticipated.

The issue of the Licence does not absolve the Licensee from obtaining any other authorisations and consents which may be required.

A draft of the Works Licence is attached for members' information.

Manager & Harbour Master's Recommendation

Propose approve subject to standard conditions and such other conditions as are appropriate to the site.

J Q DAVIS

Manager & Harbour Master

9th October 2009

DRAFT

CHICHESTER HARBOUR CONSERVANCY ACT 1971

SECTION 45 WORKS LICENCE

To: Mr D F Elsey 19a Salterns Lane, Hayling Island PO11 9PH
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In accordance with Section 45 of the Chichester Harbour Conservancy Act, 1971, you are HEREBY LICENSED to create and maintain a dock some six metres in length at 19a Salterns Lane, Hayling Island PO11 9PH, as set out in your application dated 31st July 2009, a copy of which is attached to and forms part of this Licence, subject to the following conditions:

- (i) The dock at all times to be maintained in a safe, secure and serviceable condition so as not to cause danger or obstruction to harbour users.
- (ii) The dock to be constructed and maintained in accordance with the plans, sections and particulars of the works as approved by the Conservancy, a copy of which is attached to and forms part of this licence.
- (iii) The Licensee to fully and effectually indemnify the Conservancy from and against all costs, claims, damages, injury, losses and demands whatsoever and howsoever arising from the exercise of the rights by the Licensee under the terms of this Licence.
- (iv) The works to be completed to the satisfaction of the Manager and Harbour Master and the site to be left in a clean and tidy condition.
- (v) The Conservancy may revoke this Licence if it appears to the Conservancy that the holder of the Licence is in breach of any condition included in it.
- (vi) The issue of this Licence does not absolve the Licensee from obtaining such authorisations, consents etc., which may be required under any other Act or from any owner or occupier of land or premises affected by the works.

Dated this 30th October 2009

J Q Davis
Manager & Harbour Master

