

Sustainable Development Fund

APPLICATION FORM



Chichester Harbour Conservancy
Area of Outstanding Natural Beauty

This application form is to apply for funds from the Chichester Harbour AONB Sustainable Development Fund. Please refer to the information leaflets for the scheme which are there to help you. You are also strongly recommended to discuss your ideas with Chichester Harbour Conservancy who will be able to offer advice before you start filling in this form. Contact details are shown at the end of this form.

You can download a copy from www.conservancy.co.uk

About You

1. Name of applicant

2. Name of organisation

3. Contact address including
postcode

4. Daytime telephone

5. Fax number

6. Email address

7. Please tick all boxes that apply to you / your organisation

Voluntary organisation

Public sector

Registered charity

Private individual

Private company

Other (please state)

	Yes	No
8. Does your organisation have a formal constitution?	<input type="checkbox"/>	<input type="checkbox"/>
9. Does your organisation have a bank account?	<input type="checkbox"/>	<input type="checkbox"/>
10. Are you registered for VAT?	<input type="checkbox"/>	<input type="checkbox"/>

Your Project

11. Name of project

12. Brief description of project (additional information such as plans can be attached to this form)

13. Description of project outputs. Who will benefit from the project and how will you show this?

14. How will your project meet the four Main Goals of the Sustainable Development Fund? Please refer to the Information Leaflet.

15. How will your project satisfy the Core Criteria? Please refer to the Criteria and Sustainability Checklist.

16. Which of the Other Criteria will the project satisfy and how? Please refer to the Criteria and Sustainability Checklist.

Your Project (continued)

17. How will the outputs (detailed in questions 15-16) be achieved?

18. Is there a business plan or other plan for this project? (If so, please give brief details and enclose a copy with your application)

19. Location of project (be as specific as possible, ideally with Ordnance Survey Grid Reference)

20. Timetable for the project

Likely start date (month/ year)

Likely end date (month / year)

Project Budget

21. Please estimate the cost of your project, broken down into the following headings. Fill in all those that apply to your project and show where VAT is included.

Details	Cost (£)	VAT (£)
Projects development / set-up costs	<input type="text"/>	<input type="text"/>
Contractor and / or staff costs	<input type="text"/>	<input type="text"/>
Purchase of goods / equipment / materials	<input type="text"/>	<input type="text"/>
Project running costs	<input type="text"/>	<input type="text"/>
In-kind contributions / donated materials	<input type="text"/>	<input type="text"/>
Volunteer time	<input type="text"/>	<input type="text"/>
Other costs (please state)		
<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
TOTAL ESTIMATED COST OF THE PROJECT	<input type="text"/>	<input type="text"/>

22. Please identify the sources of funding for the project and show where VAT is included.

Details	Cost (£)	VAT (£)
Amount of SDF funds sought from Chichester Harbour AONB	<input type="text"/>	<input type="text"/>
Other sources of funding (provided or sought from other sources, state from where)		
<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
TOTAL FUNDS	<input type="text"/>	<input type="text"/>

Project Budget (continued)

23. Please list all your partners, and briefly specify their involvement in the project.

24. Will the project help generate private or voluntary sector investment? If so, how?

Further Information about your project

25. Is any permission required before the scheme can be implemented (eg planning permission, ownership of site etc)? Please state what is required and when it will be agreed.

26. Is the project targeted towards benefiting or involving any particular groups of people eg young people, less-abled etc? If so, please provide details.

Further Information about your project (continued)

27. Does the project link to other schemes (eg local regeneration scheme)?

28. Does the project link to local strategies (eg Local Agenda 21, AONB Management Plan, Community Strategies)?

29. Who will maintain the completed project and how will it be funded in the future?

Please read and sign the declaration overleaf

Declaration

Please read and sign the following statement:

I certify that that all the information provided in this application is true to the best of my knowledge. I understand that any misleading statements whether deliberate or accidental could make the application invalid and therefore liable for the return of any money

Signature

Name printed
in block capitals

Date

Please return this completed application form to:

Chichester Harbour AONB Officer
Chichester Harbour Conservancy
The Harbour Office
Itchenor, Chichester
West Sussex, PO20 7AW

Telephone : 01243 512301

Email: harbourmaster@conservancy.co.uk

For office use

Application form number	
Date completed form returned	
Additional information required	
Date all requested information received	



The Chichester Harbour Sustainable Development Fund is delivered and managed by Chichester Harbour Conservancy for the Chichester Harbour AONB. Resources are provided by DEFRA via the Countryside Agency.