

JOB TITLE: SEASONAL PATROL OFFICER
ACCOUNTABLE TO: DEPUTY HARBOUR MASTER
TEAM: HARBOUR TEAM
LOCATION: HARBOUR OFFICE ITCHENOR
SALARY: HOURLY RATE £8.82 - £9.32
DURATION: MARCH – SEPTEMBER 2019
HOURS PER WEEK: FULL or PART TIME

PURPOSE

To provide information and assistance to harbour users, to enforce the Chichester Harbour byelaws. To collect harbour dues, mooring fees and other monies on behalf of Chichester Harbour Conservancy.

DUTIES

- Monitoring VHF radio and assisting vessels requesting help and information
- Undertaking routine patrols and harbour dues checks on vessels resident in the harbour
- Undertaking routine checks of the car park and launching sites
- Assisting in the routine maintenance and cleaning of the patrol craft and equipment
- Assisting with reception and administration as required
- Responding to calls for assistance from HM Coastguard and South East Coast Ambulance Service
- Assisting visiting/resident vessels and the general public with information about the Harbour and the surrounding area, ie facilities, footpaths, activities etc.
- Undertaking water sampling and survey work as required
- Any other duties requested by the Harbour Master