



CHICHESTER
HARBOUR
CONSERVANCY

JOB TITLE: Lead Harbour Technician

ACCOUNTABLE TO: Deputy Harbour Master

TEAM: Harbour Team

LOCATION: Harbour Office, Itchenor

SALARY: Grade 9: £32,020 - £34,723 (subject to pay review)

DURATION: Permanent, full time

HOURS PER WEEK: 37 hrs per week

PURPOSE

- To maintain, repair and replace navigational marks, lights, moorings, harbour equipment, vessels, vehicles and infrastructure, including the manufacture and fabrication of parts required.
 - To work proactively with colleagues in delivering training and improving skills and knowledge throughout the team in order to maintain Conservancy's assets.
 - To be the principal skipper of the mooring barge.
-

Key Tasks and Responsibilities

- As principal skipper of the mooring barge:
 - Train other team members in the safe use of the barge as requested
 - Oversee the safe operation of the barge and maintain the barge and equipment to the standards of the Working Boat Code (MGN 280).
- Ensure the Conservancy's vessels are maintained to the highest standards, that all life-saving equipment is kept in date and any licensing requirements are complied with.
- Ensure that the safety checks are completed for Solar Heritage as detailed in the Safety Management System and that it is compliant with MSF1264 for the vessel.
- Ensure all workshop spaces and related storage areas are kept clean, tidy and Health and Safety compliant.
- Lead the day to day activities and safety in the workshop at Itchenor, liaising with the DHM/Health & Safety Manager as appropriate.
- Manage the work of the Harbour Technicians, and others that may work under your direction from time to time.
- Deliver training in the maintenance of Conservancy vessels and assets to include but not limited to, glass fiber construction and repair, outboard engine servicing, inboard diesel engines, marine electronics, vehicle repairs and service of construction plant.

- Deliver training in basic daily and weekly checks to staff using conservancy vessels and vehicles.
- Mentor any workshop apprentices, providing training, motivation, support and assisting them in the completion of their course.
- Proactively support the Conservancy's Port Marine Safety Code Safety Management System.
- Undertake repairs and improvements to Conservancy moorings and infrastructure and maintain accurate records of those works.
- Be responsible for the programming and service of the Conservancy's private contract work and in maintaining accurate records of those works.
- Use the provided software to oversee the workshop task system and to maintain accurate service and inspection records for Conservancy assets, including but not limited to; vessels, vehicles, jetties, pontoons, hards and Aids to Navigation.
- Be responsible for the programming and replacement of navigational lights, marine electronics, Chimet and camber weather stations and local repair of all aids to navigation.
- Be responsible for undertaking annual servicing on small plant, testing of portable equipment and inspections of Conservancy property and maintaining accurate records.
- Undertake Patrol Officer duties as required at weekends at times of demand, supporting the Harbour Master afloat, enforcing the byelaws, collecting harbour dues, carrying out plaque checks and directing Assistant Patrol Officers.
- Be on-call, approximately one week in two as required on the duty rota and able to attend the Harbour Office within 1 hour to act as the Duty Coxswain, when required.
- Take reasonable care for own health and safety and for that of anyone else at the workplace, co-operating with Conservancy in relation to health and safety obligations.
- Support equality and diversity and respect customers, visitors, and other members of staff regardless of gender, age, disability, sexual orientation, religion, or ethnic origin.
- Undertake any other reasonable duties as directed from time to time by the Conservancy.

This job description is not exhaustive; it will be subject to periodic review and may be amended to meet the changing needs of the Conservancy. The post holder will be expected to participate in this process, and we would aim to reach agreement to any changes.

Lead Technician Person Specification

Qualifications

Essential:

- Valid UK driving licence for category B and preferably endorsed for category E (trailers over 750 kg)
- Engineering qualification or relevant experience working in the marine sector
- RYA Level II Power Boating certificate or higher

Desirable:

- RYA Advanced Power Boating certificate, Commercially endorsed or higher
- RYA VHF Radio Operators Licence
- RYA Sea Survival Certificate
- Current First Aid certificate

Experience/Knowledge

Essential:

- Experience in the service and maintenance of small plant, marine vessels, and outboard engines
- Experience in the use of gas cutting and Manual Metal Arc welding
- Experience in the installation, repair, and fault diagnostics in marine electronics.
- Thorough knowledge of the International Regulations for the Prevention of Collisions at Sea

Desirable:

- Proven track record of leading and motivating staff and working with other stakeholders
- Evidence of managing projects
- Good knowledge of Chichester Harbour and its national importance as a protected area

Skills

Essential:

- Strong interpersonal and collaboration skills, with the ability to establish good working relationships with a range of people, including other employees, volunteers, the public and external partners
- Excellent communication skills both written and oral
- High standards of numeracy and literacy
- Ability to work on own initiative or as part of a team

Desirable:

- Ability to determine priorities, manage time and ensure deadlines are met

- Competent IT user

Other Essential

- Physically fit and able to meet the requirements of the ML5 or ENG1 Medical form
- Live within 1 hour of the Harbour Office at normal road speeds to maintain the emergency call out arrangements
- Reliable, flexible, and positive working attitude