

# Job Description

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## Solar Heritage Skipper

**Team:** Harbour Team

**Reporting to:** Deputy Harbour Master

**Location:** Harbour Office

**Employment Type:** Casual

**Duration:** Year Round

**Hours per week:** Flexible

**Salary Pay Band and scp:** £23.69 Hourly rate (inclusive of holiday pay)

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### Primary Purpose

Responsible for the safety of the Solar Heritage vessel, passengers and crew during the operation of the vessel.

### Job Summary

- To be responsible for the daily operation of the Passenger Vessel *Solar Heritage*.
- To ensure the safety of crew and passengers onboard.
- To be familiar with and comply with all operational procedures and guidelines within the Domestic Safety Management System .

### Key Responsibilities

- Responsible for the safe navigation and operation of Solar Heritage, ensuring compliance with the SMS and regulations, managing crew and volunteers, leading emergency response, and reporting defects, incidents, and safety concerns. To ensure the vessel is kept in a clean and serviceable condition.
- To ensure that maintenance tasks are recorded in the logbook and the Workshop Lead is updated
- To regularly check all mooring lines and tackle.
- To complete the necessary records when charging the batteries, taking off charge, start up checks and shut down after trips.

### Other

- To undertake any other reasonable duties or tasks as directed by the CEO.
- To familiarise yourself with, and comply with all CHC policies, procedures and codes of conduct at all times.
- To comply with all health and safety policies and procedures, take reasonable care of their own health and that of others and report hazards, incidents and unsafe practices in accordance with the safety management system.

- To drive forward a positive culture of continuous improvement.
- To wear the designated uniform and/or maintain a smart, professional appearance at all times

### **Location and Working Pattern**

- Working on the water at locations around the harbour as required.

### **Person Specification**

#### **Essential**

- Skippers will need a Boatmaster licence for category B and C waters within Chichester Harbour or higher.
- Experience of operating a passenger vessel
- Good communication skills
- Understanding of weather and maintaining engine and safety systems
- Demonstrates a calm authoritative demeanour, particularly in high-pressure or emergency situations
- Provides clear, confident leadership that instils trust and confidence in crew members.

#### **Desirable**

- Knowledge of Chichester Harbour

### **Reporting Structure**

- Reports to: Deputy Harbour master
- Reports on: Crew, Volunteers

### **Benefits**

- Employee benefits scheme
- Local benefits.