

CHICHESTER HARBOUR CONSERVANCY WORKS SPECIFICATION

SALTERNS WAY LINK ACCESS TO HIGHWAY WORKS

Opening date: Thursday 30 July 2026

Closing Date: Thursday 20 August -5pm (17.00)

Submission: kate.bull@conservancy.co.uk

1. Introduction and Purpose of the Specification

- 1.1 Chichester Harbour Conservancy ("The Conservancy") is inviting quotes to install an access connecting the Salterns Way Link cycle path to Itchenor Road, including a new bridge across the existing water course. Planning permission has been granted for these works by Chichester District Council (CDC) under approval WI/21/03533/FUL.
- 1.2 The aim of this work is to carry out pre-installation works including producing a schedule of materials and finishes for CDC approval; then extending the existing cycle path; installing the bridge and gate; undertaking hard and soft landscaping and ultimately connecting the cycle path to the existing highway following an agreed scheme of highway works.
- 1.3 The ultimate aims of this specification are to:
- Identify a suitable contractor; and
 - Enter into an agreement between that party and the Conservancy to undertake the works with an anticipated start date of early-mid September 2026.

2. Background to the Project

- 2.1 Chichester Harbour is both the largest natural estuary in Southeast England and the largest recreational boating harbour in Europe, in terms of the number of moorings present. There are multiple environmental designations including a National Landscape, for its natural beauty, Sites of Special Scientific Interest, for the flora and fauna, a Special Protection Area, for the birdlife, a Special Area of Conservation, for the habitats, and a Ramsar Site, for the wetlands. Walking and cycling is a great way to discover the landscape and wildlife of Chichester Harbour.
- 2.2 The Salterns Way cycle route was opened in 2006, funded by the Heritage Lottery Fund. The Conservancy is responsible for its ongoing maintenance and management. An additional, alternative route for users of the existing cycle path to improve safety, access and a shorter more direct route was installed in 2024/25. However, this alternative Link route has remained closed due to changes in requirements to visual splays and sight lines where access onto an existing highway is required.

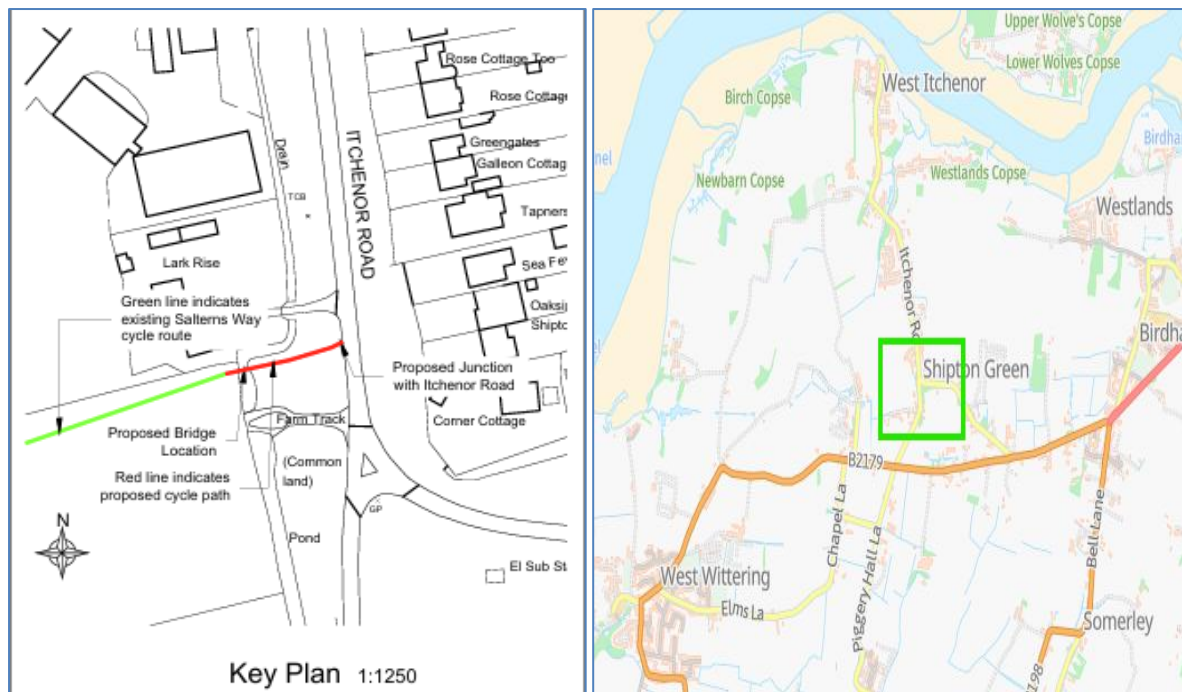


Figure 1 Location of the site



Figure 2 Satellite image of location of works.

2.3 Planning permission (WI/21/03533/FUL) has now been granted for the access works and details of this and the planning conditions can be found on Chichester District Council's website [26/00372/FUL](https://www.chichester.gov.uk/26/00372/FUL) | [Alternative location for the formation of an access from Itchenor Road to link with the implemented Salterns Way cycle path section approved under WI/21/03533/FUL, including a new bridge across the existing water course. | Land South Of Itchenor Gate Farm Itchenor Road West Itchenor West Sussex](https://www.chichester.gov.uk/26/00372/FUL)

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2.4 Contractor work will include:

- Production of a full schedule of all materials and finishes and samples of such materials and finishes to be used for the bridge, gate and any other surfaces and fixtures for CHC to submit to CDC;
- Laying of new section of cycle path, supply and installation of bridge and gate according to PLAN 1984/400 Revision E; and
- Provision of all hard and soft landscaping in accordance with the 'Hard and soft landscape general arrangement plan'; the 'Detailed planting plan'; and the 'Planting profile soft landscape details' prepared by Lizard Landscapes Design and Ecology which can be found on the CDC website;

2.5 Note that tree removal works and the installation of protective fencing around remaining trees and shrubs will be undertaken in advance of installation works by a separate contractor. All junction details (i.e. everything from the gate to the highway) will need to be approved by WSCC and undertaken by a contractor approved by them so is therefore not included as part of this specification.

2.6 The development will need to be constructed in accordance with the ecological measures set out in the 'Ecological Impact Assessment' prepared by Lizard Landscapes Design and Ecology.

2.7 Contractors are welcome to view the location for the works at any time. The detailed layout of the additional stretch of cycleway, footbridge and gate is provided in drawing number 1984/400 REV E, available on the CDC planning website.

2.8 The specification has been updated and is correct as of 29 July 2026.

3. Scope of Works

3.1 The following information, which forms the basis of the planning permission, is what contractors are required to provide costs against, along with a method statement for delivery.

Table 1 *Scope of works*

Work Component	Specifics
Planning & works preparation	Identification of vehicles to be used, materials required, access arrangements to/from site client/contractor communications etc.
Schedule of materials and finishes	As per the planning conditions, this needs to be produced (and submitted to the LPA by CHC) before any works can take place
Clearance / Site Preparation	Tree removal will have already taken place but there may be other clearance works required
Laying of additional cycle path	As per PLAN 1984/400 REV E and using similar materials to existing Link cycleway
Supply and installation of bridge and gate	As per PLAN 1984/400 REV E
Laying of geotextile/honeycomb plastic matting e.g. <i>cellweb</i> over the grass between the gate and the kerb/highway	Planning permission doesn't specify this but CHC believes the use of materials such as this is more in-keeping with the rural setting, rather than tarmac.
Removal and disposal of cleared items and completion of works	To leave the site and access routes in a clean and tidy condition.

3.2 Due to both environmental mitigation and access issues the work would need to take place between the end of August/early September 2026 and the end of February 2027 to avoid the bird nesting season.

4. Role of the Contractor

4.1 The contractor is required to provide the following information in the **Quote Submission Document**:

- Supplier details in Section A;
- A Method Statement in Section B, demonstrating how you will deliver the requirements of the project as listed in *Table 1* above including a schedule of works and the plant and machinery you will use. Please use the quote submission document or provide a separate document;
- A breakdown of costings (Section C), excluding VAT.
- Evidence of experience of similar work completed in the last 10 years including (if possible), projects undertaken in a site designated for nature conservation/landscape importance (Section D);
- Section E - Checklist of other documents including:

- Standard risk assessments;
 - Health & Safety, Environmental & Sustainability and Quality Assurance policies;
 - Certificate of insurance (minimum of £5m Public Liability Insurance and £1m Professional Indemnity Insurance).
- Section F – signed declaration.

4.2 Your completed quote submission document should be saved as a PDF and submitted along with the supplementary documents via email to the lead contact for this project, Kate Bull, Operations Manager kate.bull@conservancy.co.uk by **5pm on Thursday 20 August 2026**.

5. The Role of the Conservancy

5.1 Until the deadline for responding has passed, contractors may contact the project lead for further information if required. The site is accessible to the public if you wish to visit prior to submitting your quote.

5.2 Upon the passing of the deadline, the Conservancy will assess the responses and award the contract based on the cheapest quote that demonstrates suitable experience. Due to the lower value of this work, a formal scoring exercise will not be undertaken.

6. Contract Award

6.1 The contract will be expected to be awarded the w/c 24 August 2026, with the works ideally commencing in early-mid September 2026.