



CHICHESTER
HARBOUR
CONSERVANCY

CHICHESTER HARBOUR CONSERVANCY TENDER

APULDRAM MANOR FARM PATH RESURFACING TENDER SUBMISSION DOCUMENT

This submission document and all other necessary documents must be submitted by **12pm on Wednesday 17 June 2026** in electronic format.

Please send to tenders@conservancy.co.uk with the subject **“Private and Confidential – Apuldram Manor Farm Permissive Path tender submission”**. Please do not copy in any member of Conservancy staff as submissions will be anonymised prior to scoring.

An acknowledgement email will be sent upon receipt. Please contact the Harbour Office if this is not forthcoming within a reasonable time.

SECTION A – SUPPLIER IDENTIFICATION (REMOVABLE SHEET)

This section will not be provided to evaluators

Organisation Details	
Name of company	
Full name of individual submitting tender	
Job title of individual submitting tender	
Contact phone number	
Contact email address	
Registered address (if applicable)	
Registered website (if applicable)	
Ownership (solo trader or private limited company)	
Number of years established	
Total number of staff employed	
Will you be using sub-contractors to fulfil the tender requirements? If so, please specify.	
Authorised Signatory	

Date	



Chichester Harbour Conservancy
The Harbour Office, Itchenor, Chichester,
West Sussex PO20 7AW

01243 512301
info@conservancy.co.uk
www.conservancy.co.uk

SECTION B – MANDATORY REQUIREMENTS (PASS/FAIL)

Suppliers must confirm compliance and provide evidence of each requirement.

Mandatory Requirement	Compliant Y/N	Evidence/ Notes
Evidence of experience of similar work completed in the last 10 years including projects undertaken in a site designated for nature conservation/landscape importance.		
Total cost ≤ £145,000 (exc VAT)		
Standard risk assessments relevant to the works		
Health & Safety and Quality Assurance policies		
Public Liability Insurance (min £5m) and Professional Indemnity Insurance (£1m)		

SECTION C – METHOD STATEMENT

This section can be provided as a separate document if preferred.

Evidence should be provided to demonstrate how you will deliver the requirements of the project as listed in Table 1 of the tender specification.

SECTION D – COSTINGS

This section is anonymised before evaluation.

Suppliers must list any assumptions,

Work Component	Price £ (Excluding VAT)
Planning & works preparation	
Clearance / Site Preparation	
Supply and installation of sustainable drainage	
Footpath resurfacing works	
Supply and installation of footbridges and gate	

Removal and disposal of cleared items and completion of works	
Total Project Cost	

SECTION E – EVIDENCE OF EXPERIENCE (ANONYMISED BEFORE SCORING)

Do not include client names unless essential

Please provide evidence of similar pieces of work completed in the past 10 years including (if possible), projects undertaken in a site designated for nature conservation/landscape importance.

You can provide the information below or in a separate document if preferred.

SECTION F – DECLARATION AND SIGNATURE

This page will be removed before evaluation.

I declare that to the best of my knowledge the answers submitted and information contained in this document and my supporting documents are correct and accurate.

I understand that the Conservancy may reject this submission in its entirety if there is failure to answer all the relevant questions and attach all the relevant documents, or if false/misleading information or content is provided in any section.

Name	
Role in organisation	
Organisation	
Signature	
Date	

END.